

ASSOCIATION OF FLORIDA COLLEGES
Florida College System Council of Presidents
Zoom

June 25, 2020

Meeting Minutes

3:30 pm

1.0 CALL TO ORDER - Welcome and Remarks

Dr. Jim Murdaugh called the June 25, 2020 Council of Presidents Zoom Business Meeting to order at 3:34 p.m. He thanked everyone for joining the meeting.

2.0 Quorum Check

Mr. Michael Brawer took roll of the presidents. The following members of the Council of Presidents were present on Zoom: (proxy)

Mr. Greg Haile
Dr. Sarah Clemmons
Dr. Jim Henningsen
Dr. Tom LoBasso (Amy Locklear)
Dr. Jim Richey
Dr. Jeff Allbritten
Dr. Lawrence Barrett
Dr. Jonathan Gueverra
Dr. John Avendano
Dr. John Holdnak
Dr. Ken Atwater (Eric Johnson)
Dr. Ed Massey
Dr. Stanley Sidor
Dr. Rolando Montoya
Dr. John Grosskopf
Dr. Devin Stephenson
Ms. Ava Parker
Dr. Tim Beard
Dr. Ed Meadows
Dr. Angela Garcia-Falconetti
Dr. Paul Broadie
Dr. Georgia Lorenz
Dr. Thomas Leitzel
Dr. Carol Probstfeld
Mr. Joe Pickens
Dr. Tonjua Williams
Dr. Jim Murdaugh
Dr. Sandy Shugart

3.0 Approval of Council of Presidents Minutes

Dr. Murdaugh presented the minutes for approval to the Council.

- 3.1 Approval, Council of Presidents Teleconference Business Meeting Minutes – April 24, 2020
- 3.2 Approval, Council of Presidents Special Teleconference Meeting Minutes – May 21, 2020
- Action:** *Upon a motion by Dr. Holdnak and a second by Dr. Henningsen the minutes from April 24, 2020 and May 21, 2020 were approved unanimously.*

4.0 Report of the Chair – Dr. Jim Murdaugh

Dr. Murdaugh presented each item individually.

- 4.1 Ratify, Association of Florida Colleges Institutional Dues and AFC Policy and Advocacy Committee Operations Assessments
- Action:** *Upon a motion by Dr. Massey and a second by Dr. Barrett the Association of Florida Colleges Institutional Dues and AFC Policy and Advocacy Committee Operations Assessments were approved unanimously.*
- 4.2 Ratify, Florida College System Activities Association Institutional Dues
- Action:** *Upon a motion by Dr. Clemmons and a second by Dr. Holdnak the Florida College System Activities Association Institutional Dues were approved unanimously.*

4.3 2020-21 COP Steering Committee Members/Ballot Results

Dr. Murdaugh referred to a previous discussion about adding an additional position into the bylaws, Policy and Advocacy Chair-Elect. President Pickens stated that a bylaws amendment would need to be lodged at this meeting, then placed on the agenda for approval at the next meeting. Dr. Murdaugh asked that anyone interested contact President Pickens.

Mr. Brawer shared the results from the 2020-21 COP Steering Committee Members/Ballot Results. The results were as follows: Council of Presidents Vice Chair through June 2021 will be Dr. Angela Falconetti, filling the three open seats on the Steering Committee will be Dr. Tom LoBasso, Dr. John Holdnak, and Dr. Devin Stephenson; Dr. Ed Meadows will complete the term of Dr. Ed Massey upon his retirement in August 2020 through June 2021. Mr. Brawer stated that there was no approval needed as the votes actioned the approval.

4.4 Review, Bylaws Revisions (per section 9 COP Bylaws to be voted at next meeting)

Dr. Murdaugh stated this is where the Council needs to lodge the proposal for approval of the Bylaws amendments that were previously discussed during the President's Professional Development. Mr. Brawer stated that this does not require a vote but the Council needs to ratify that the amendments to the bylaws have been submitted and acknowledged. Per section 9 they will be voted up positively at the next Council of Presidents meeting. Should there be any changes to the amendments prior to the next meeting, they would need to be submitted quickly. Mr. Brawer will be sending out the final verbiage next week. President Pickens asked Dr. Barrett to approve the wording of each amendment as they will be taken as separate items. He referred to a document from the President's Professional Development session.

Items lodged by Dr. Barrett:

A. Agenda Items and Action Taken by the Council and the Accompanying Language

- B. Membership and the Organization
- C. Meetings
- D. Policy and Advocacy
- E. Organization Structure and Parliamentarian

President Pickens stated that all items will be listed separately on the agenda for the next Council of Presidents Meeting with an explanation provided by Dr. Barrett and the language as it would appear in the Bylaws.

President Pickens presented the Bylaws amendment to elect a Policy and Advocacy Chair-Elect.

Action: *Upon a motion by President Pickens and a second by Dr. Massey the six proposed Bylaws amendments were lodged and approved to move forward to the next Council of Presidents meeting for approval.*

Mr. Braver stated that if updates were submitted he would edit the document, the presidents received for Professional Development, prior to emailing it back out to the presidents for review.

5.0 Report of the Chancellor, Division of Florida Colleges

Chancellor Kathy Hebda shared several updates with the Council. She stated that her talking points would be sent out after the meeting. She thanked all the presidents whose colleges shared their reopening plans with her office. All the plans will be sent to the Commissioner to be shared at the State Board of Education meeting. She shared that she will be sharing information from the plans with all colleges in a spreadsheet format.

Chancellor Hebda shared that the Division is in the middle of a comprehensive rule review. The last time this was done was 2015. Every rule will be looked through and evaluated by certain criteria.

Chancellor Hebda shared an update on the Student Success Center.

6.0 Report of the Chancellor, Division of Career and Adult Education

Chancellor Henry Mack shared an update from the Division of Career and Adult Education with the Council. His talking points will be included in Chancellor Hebda's email.
Chancellor Mack

7.0 COP Committee and Work Group Reports

7.1 Articulation Coordinating Committee

Dr. Massey shared an update for the Articulation Coordinating Committee. He stated that the ACC met in May and much was discussed about prerequisites. He shared that the new chairman will be Dr. Will Hudson from Florida A&M University. Dr. Massey shared that three college presidents have shared interest for working on the ACC. Those names will now go forward and one will be appointed by the Commissioner to serve on the ACC.

7.2 Distance Learning Committee

Dr. Sidor shared that the Distance Learning Committee is working to develop a statewide survey and will be reaching out to Chancellor Hebda's office with the

draft to seek some additional guidance. The survey will identify common issues and ways to enhance the quality of online learning. The survey should deploy this month.

7.3 Florida College System Risk Management Consortium Mr. Chauncey Fagler referred to the FCSRMC items for ratification and went through the details of both items.

7.3.1 Ratify, 2020 Property/Casualty Optional Program Renewals

Action: *Upon a motion by Dr. Henningsen and a second by Dr. Leitzel the 2020 Property/Casualty Optional Programs Renewals were ratified unanimously.*

7.3.2 Ratify, 2019 Employee Benefit Plans Audit

Action: *Upon a motion by Dr. Clemmons and a second by Dr. Lorenz the 2019 Employee Benefit Plans Audit was ratified unanimously.*

7.3.3 Information, Review of the FCSRMC financials; GGB 2020 Return to Workplace for Higher Education; Update on FCSRMC Operations Committee Membership

Mr. Fagler shared that as of May 2020, Dr. Holdnak and President Grosskopf's terms as Operations Committee Chairs has expired and he asked the COP Steering Committee for a resolution. Mr. Fagler stated that the Operations Committee would appreciate the opportunity to continue to work with both presidents.

Mr. Fagler stated that the Operations Committee will need to approve the Employee Benefit Rate on August 14, he stated that a conference call would need to be set up the following week for the Council to ratify the rates.

7.4 Media and Public Relations Committee

Dr. Leitzel referred to the media packet that was in the meeting materials. Ms. Karen Moore and Mr. Logan Lewkow detailed the media packet and provided a year end summary of the media and public relations work that was done.

Dr. Allbritten shared that the contract with the Moore Agency is ending soon, but he felt that it is vital to keep moving forward. Dr. Allbritten stated that he would like to extend the contract at least until the budget is released and the contract can be renewed.

Action: *Upon a motion by Dr. Allbritten and a second by Dr. Falconetti the Moore contract was approved to be extended by a majority vote. There was one opposed vote.*

8.0 COP Support Council Reports

8.1 Council of Instructional Affairs

Dr. Brittany Snyder, 2020-2021 chair, provided an update for the Council of Instructional Affairs. A submitted report is available in the meeting packet posted on the AFC website.

8.2 Council of Student Affairs

Ms. Eileen Stork, 2020-2021 chair, provided an update for the Council of Student

Affairs. A submitted report is available in the meeting packet posted on the AFC website.

8.3 Council of Business Affairs

Dr. Heather Bigard, 2020-2021 chair, provided an update for the Council of Business Affairs. A submitted report is available in the meeting packet posted on the AFC website.

8.4 Florida Council for Resource Development

Cleve Warren, 2020-2021 chair, provided an update for the Florida Council for Resource Development. A submitted report is available in the meeting packet posted on the AFC website.

8.5 Council for Workforce Education

Dr. Mildred Coyne, 2020-2021 chair, provided an update for the Council for Workforce Education. A detailed report is available in the meeting packet posted on the AFC website.

8.6 AFC Legislative Committee Update

Mr. Jack Capra shared that bills are starting to make their way to the Governor. He shared that two days ago the Governor signed an Executive Order letting and extending the ability for boards to meet remotely through August 1, 2020. Mr. Capra announced that the incoming chair, Jessica Kummerle would be taking over as the AFC Legislative Committee chair after this meeting.

9.0 Florida College System Activities Association

Ms. Kelly Warren presented all items and referred to the documents that detailed them in the meeting packet.

9.1 Approval, Executive Committee language updates

Action: *Upon a motion by Dr. Massey and a second by Dr. Stephenson the Executive Committee language updates policy 14 (tobacco and substance abuse) were to*

Action: *Upon a motion by Dr. Massey and a second by President Haile the language updates, upon approval will be policy 15, dealing with lodging was approved unanimously.*

9.2 Approval, CAA Handbook NJCAA Policy Adoption

Action: *Upon a motion by Dr. Montoya and a second by Dr. Sidor the CAA Handbook NJCAA Policy Adoption was approved unanimously.*

9.3 Approval, 2020-2021 Operating Budget

Action: *Upon a motion by Dr. Clemmons and a second by Dr. Leitzel the 2020-2021 Operating Budget was approved unanimously.*

9.4 Approval, Fall Sports Contingency Plan

Action: *Upon a motion by Dr. Leitzel and a second by Dr. Montoya the Fall Sports Contingency Plan was approved unanimously.*

Dr. Murdaugh asked if a game would be cancelled due to an athlete having a temperature prior to the game beginning. It was stated that a fever would not

cancel the game, but the medial staff would be brought in for consultation. Dr. Murdaugh asked Ms. Warren to reply directly to Dr. Williams regarding that matter.

10.0 Association of Florida Colleges Report

Mr. Michael Brawer thanked the Council for their approval of assessments and welcomed any programmatic input. Mr. Brawer shared that the Association has moved to an all virtual platform for now. The Campus Safety Symposium that was scheduled for July has been postponed. A decision about the platform for the AFC Annual Meeting and Conference in November has not yet been made.

Mr. Matthew White, 2020 AFC President, shared that the Association is continuing to host professional development webinars via Zoom. He announced that the Association will host a Cybersecurity Summit on July 30, 2020.

Mr. White shared with the Council that the dues structure for the Association will be changing on July 1, 2020. All new individual members will pay \$50 annually for membership.

11.0 Announcements/Other Business

Dr. Murdaugh thanked the Council for the opportunity to serve as chair for the last year and looks forward to moving forward with President Pickens.

12.0 ADJOURN

Dr. Murdaugh adjourned the June 25, 2020 Zoom business meeting of the Council of Presidents at 5:28 p.m.