



# Technology Commission

**MINUTES**  
**AFC Technology Commission Board Meeting**  
**Oct. 2, 2020**  
**2:00 PM – 3:00 PM**

1. Call to order – the meeting was called to order at 2:47 PM with a quorum of 5 members present: Mathew White, Jamie Beck, Jessie Clayton, Christine Smith, and Bertha Cabrera.
2. Review and approval of past meeting minutes – tabled sending the file via email.
3. Technology Commission Exemplary Practice Award winners have been awarded to the following Colleges:
  - ✦ 1<sup>st</sup> prize = \$250.00 – Dr. Nicholas Vick/Dani Hawk at Tallahassee Community College
  - ✦ 2<sup>nd</sup> prize = \$150.00 – Dr. Leigh Clay/Veronica Martabano at Tallahassee Community College
  - ✦ 3<sup>rd</sup> prize = \$100.00 – Jennifer Peterson/Dr. Nata Guine at Florida State College at Jacksonville
  - ✦ The first prize winner Dr. Nicholas Vick/Dani Hawk at Tallahassee Community College will present at the 71<sup>st</sup> Annual Conference and Meeting in November 2020

Jessie Clayton Announced the winners and prizes awarded with the presentation coming up at the 71<sup>st</sup> Annual Conference Meeting in November 2020.

4. Collaboration between the different commissions – Bertha Cabrera suggested collaboration with other commissions sharing our link and webinar presentation invitations with all the commissions or having a consolidation of the 15 present commissions (a proposal will follow for further discussion).
5. Technology Commission Presenter: Dr. Fernandez from FAU on Insecure, Unsafe, and Lying Software - Interesting subject and up to date presentation with PP made available by Dr. Fernandez.
6. AFC Technology Commission branding – this project of having our own banner and table cloth was proposed before the pandemic and we just have to take action.
7. Discuss the Virtual 71<sup>st</sup> AFC Annual Meeting and Conference: Nov. 16 – 20 2020

<https://afc.memberclicks.net/myafcannualconference> follow up platform online \$129.00 application then by day, ½ day a week to accommodate activities and meetings.

The conference will be entirely virtual with the exception of the executive Board Members including President Mathew White present face-to-face in the AFC Office in Tallahassee.

8. Commission of the Year Award - Christine Smith submitted the book made the photocopies and collected all the information for the book mailed to Evelyn Ward. Next year Bertha Cabrera in conjunction with Christine Smith will be working on an electronic version using Any Flip see example provided by Matthew White, AFC President: <https://online.anyflip.com/mrwo/qmlw/mobile/index.html> with 189 pages.
9. New Business – Halloween celebration proposed event by Jamie Beck in collaboration with Bertha Cabrera.
10. Updates – COVID-19 watch. Any ideas to share with chapters forward to JC via email.
11. New meeting date: November during Convention.
12. Adjournment at 3:07 PM.

## WHAT ARE COMMISSIONS?

Commissions provide an opportunity for college employees with similar job responsibilities to enhance their professional skills and knowledge and to network, share, and recognize exemplary practices with colleagues from around the state.

Each commission has its own elected Board of Directors and bylaws for organizational purposes, to plan commission activities, and support the overall mission and purposes of AFC. The Chair of each commission serves on the Association's Board of Directors.

Commissions usually meet at least twice a year to provide programs of interest to commission members and to recognize colleagues and programs of an exemplary nature. The commissions provide the primary vehicle for the Association to fulfill its mission of discussing and improving matters in college educational programs, curriculum development, innovative administrative and instructional procedures, and the general professional environment of the state's 28 community and state colleges.

### About our Commissions

[Commissions 101](#)

[How to Join a Commission - Video](#)

[Chairing A Commission](#)

[Commission Financial Procedures](#)

[Commission End of the Year Report](#)

[Commission Conference Guidelines](#)

### Commission Leaders

Commission Officer List
Leadership Resources - Commissions
Administration Commission
Campus Safety Commission
Career and Professional Employees Commission
Communications and Marketing Commission
Equity, Diversity, and Inclusion Commission
Facilities Commission
Faculty Commission
Healthcare Education Commission
Institutional Effectiveness, Planning, and Professional Development Commission
Learning Resources Commission
Workforce, Adult and Continuing Education Commission
Student Development Commission
Retirees Committee
Technology Commission
Trustees Commission