

LRC Officers Meeting August 24, 2020

Attendance: Mercedes Clement (Chair), Claire Miller (Past Chair), Lena Phelps (Historian), and Brett Williams (Secretary)

Meeting was called to order at 9:15 am

Minutes Approval

The minutes from the June meeting were approved as submitted.

Bylaws

We have no changes to the bylaws this year. The bylaws will be presented to the Commission at the AFC Annual Conference for our annual review.

The bylaws and minutes are still not updated on the LRC website. Brett will send an email to AFC to get the webpage updated.

AFC Annual Conference

The annual conference will be virtual this year. More information will be coming from AFC soon.

Mercedes will draft an email to send to the Exemplary Practice Award winners to confirm they are available to present their practices at the AFC Conference. AFC presentations are usually 45 minutes or an hour long so the presenters will need to be aware of the extended time.

In the past the Commission has given award winners the option of getting a plaque with their monetary award. The Commission has covered the cost of one plaque per award. Since both winners have more than one presenter it was suggested to send print certificates to each presenter along with the plaque. If any individual presenters want their own plaque the presenters would be responsible for purchasing any additional plaques.

For the monetary awards AFC has matched funds from the Commission for the award. Mercedes will reach out to Eileen about the possibility of AFC matching funds for the two awards.

Officer Nominations

A nominee for the position of Vice Chair Elect is needed before elections at AFC Annual Conference. Nora Morales has expressed interest in serving as an officer. The Vice Chair position serves for one year and then assumes the Chair position the following year unless the current Chair would like to serve another year in the position.

A nominee for the position of Historian is also needed before elections. Lena has served in this role for the past two years, but is looking to step down after this year. The Historian position is responsible for organizing the Commission scrapbook every year.

Brett has agreed to serve as Secretary/Webmaster for another year unless someone else is interested in the position.

Pending administration approval, Alexis has agreed to assume the Chair position after this year.

Mercedes will draft an email, calling for nominations for officer positions, and will send the email to Sharlee for distribution to LRC members. The deadline for nominations will be September 30.

Other Discussion

If the Commission would like to host a virtual social night Claire is willing to organize a virtual game night. We can send out information about the social event with the call for nominations email.

Since the AFC Annual Conference will be virtual this year we need to come up with some ideas for virtual fundraisers. A suggestion for a COVID-19 Care Item Themed Gift Basket was discussed. Basket items could include reusable face masks, gift cards for restaurants or food delivery services, hand sanitizer, ect. We could start selling raffle tickets online and run through the end of the AFC Annual Conference.

We need some ideas for silent auction items for the AFC Conference.

The meeting was adjourned at 10:35 am.

Submitted by Brett Williams, Secretary