



AFC BOARD OF DIRECTORS' ORIENTATION

ZOOM Meeting

AGENDA

Cheval Breggins, Facilitator

Florida College Professional Certificate (FCPC) ~ 1 Credit

Friday, January 21, 2022

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|-----------------|--|
| 10:00 am | Welcome & Introductions, AFC 2022 President Stephanie L. Campbell |
| 10:10 am | Orientation Purpose & Overview, Marsha Kiner, AFC CEO |
| 10:20 am | AFC History, Mission, & Strategic Values Review, President-Elect Gregory Williams |
| 10:20 am | Board Member Roles & Responsibilities Overview: What Does Board Service Really Mean?
Facilitator, Cheval Breggins |
| 10:40 am | AFC Bylaws & Standing Rules Review, Bylaws Chair, Bill Mallowney |
| 11:00 am | Parliamentary Procedure Overview & Board Code of Conduct, Facilitator, Cheval Breggins |
| 11:30 am | Lunch |
| 1:00 pm | AFC Financial Oversight Responsibilities (Form 990 & Annual Audit), Jim Davis, CPA, AFC Auditor <ul style="list-style-type: none">➤ Finances & Risk Management, Marsha Kiner, CEO<ul style="list-style-type: none">• AFC 2021/2022 Budget & Current Balance Sheet Review• Insurance coverages for the Board of Directors• Conflict of Interest Policy• Confidentiality Policy |
| 2:15 pm | AFC Staff Members: Who Do You Contact? |
| 2:25 pm | Board Meeting Structural Changes: What You Need to Know For 2022 |
| 2:40 pm | Q & A |
| 3:00 pm | Adjourn |