



**2019-2020**

**OUTSTANDING CHAPTER OF THE YEAR AWARD  
NOMINATION**

# MEMBERSHIP

# **STATE LEADERSHIP**



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2020 Legislative Session

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2020 AFC BOARD OF DIRECTORS

- 1. Executive Committee
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- 4. Committee Chairs (Ex Officio)
- 5. Board Liaisons (Ex-Officio)

EXECUTIVE COMMITTEE



**President**  
**Matthew White**  
 Director of Distributed Systems  
 Chipola College  
 Email: whitem@chipola.edu



**President-Elect**  
**Ray Coulter**  
 Facilities Manager, Boca Raton Campus  
 Palm Beach State College  
 Email: coulter@palmbeachstate.edu

**VP for Regions & Chapters**  
**Holly Sutton**  
**Bursar**  
 Florida Gateway College  
 Email: holly.sutton@fgc.edu

- AFC Mission and Goals
- About Chapters
- About Regions
- About Commissions
- About Committees
- Message From the President

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Upcoming Events

Thu Oct 6, 2020  
**Board of Directors Meeting- October 6th**  
 Category: Board of Directors, Events

Thu Oct 8, 2020  
**Faculty Commission Virtual Roundtable 10-8-2020**  
 Category: Webinar

Fri Oct 9, 2020  
**Current Published**  
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Latest News

**THIS IS EXTORTION\*: BROWARD BOWS TO STATE PRESSURE TO OPEN SCHOOLS**





**VP-Elect for Regions & Chapters**  
**Christine Tripp**  
 Director, Student Recruitment and Enrollment  
 Marketing Services  
 Eastern Florida State College  
 Email: [trippc@easternflorida.edu](mailto:trippc@easternflorida.edu)



**VP for Commissions**  
**John Fey**  
 Assistant Director, Student Life and Leadership  
 Pasco-Hernando State College  
 Email: [feyj@phsc.edu](mailto:feyj@phsc.edu)



**VP-Elect for Commissions**  
**Gregory Williams**  
 Staff Assistant II  
 Tallahassee Community College  
 Email: [willagr@tcc.fl.edu](mailto:willagr@tcc.fl.edu)



**Immediate Past-President**  
**Marjorie McGee**  
 Director of Student Life  
 College of Central Florida  
 Email: [mcgeem@ccf.edu](mailto:mcgeem@ccf.edu)



**Administration**  
**Lynne O'Dell**  
 Mathematics and Science Student Success  
 Coordinator  
 Indian River State College  
 Email: [lodell@irsc.edu](mailto:lodell@irsc.edu)

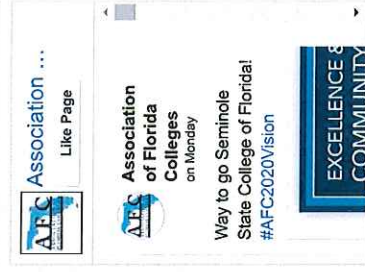


**Campus Safety**  
**Yakir Fernandez**  
 Director, Office of Emergency Management

- [ACCEPTABLE CARNAGE: BIG SCHOOL DISTRICTS WRESTLE WITH REOPENING](#)
- [FLORIDA GIVES BROWARD AND MIAMI-DADE SCHOOLS A NEW DEADLINE](#)
- [FLORIDA SCHOOLS SEEK HELP AMID A 'DISTURBING' DECLINE IN ENROLLMENT](#)

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**COMMISSION CHAIRS**



Hillsborough Community College  
Email: rbuckthorpe@hccfl.edu

**REGION DIRECTORS**



**Region I**  
**Wanjiku Jackson**  
**Director of Business and Computer Technology**  
Northwest Florida State College  
Email: jacksonw@nwfsc.edu



**Region II**  
**Joyce Smith**  
**Public Services Librarian**  
St. Johns River State College  
Email: joycesmith@sjrstate.edu



**Region III**  
**Charlene Latimer**  
**Chair, The School of Student Life Skills**  
Daytona State College  
Email: charnelatimer@daytonastate.edu



**Region IV**  
**Jaimie Pagels**  
**Academic Advisor**  
Pasco-Hernando State College  
Email: pagelsj@phsc.edu



**Region V**  
**Brenda Rante**  
**Director, National Preparedness Institute**  
Indian River State College  
Email: brante@irsc.edu





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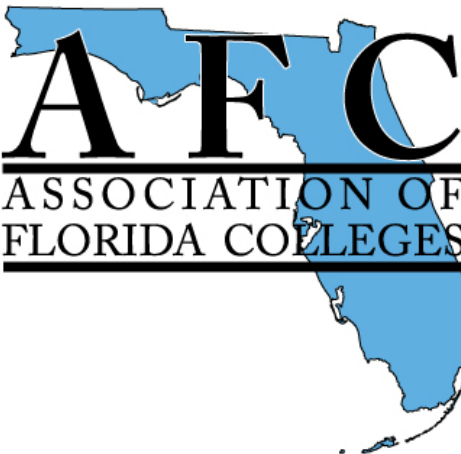
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WORKFORCE, ADULT AND CONTINUING EDUCATION



The mission of the Workforce, Adult and Continuing Education Commission is to represent the interests of those involved in workforce and adult education at community and state colleges.

### WHAT WE DO

The objective of the Workforce, Adult and Continuing Education Commission includes providing participation in all areas related to workforce and adult education programs and practices. We are a resource network to help faculty, administrators, and support staff to stay abreast of workforce and adult related issues as well as best practices.

### Welcome



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### Upcoming Events

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Thank you for visiting the Workforce, Adult, and Continuing Education (WACE) Commission webpage!

I am Ryan Buckthorpe, the WACE Commission Chair. At Hillsborough Community College, where I work for the Institute for Corporate & Continuing Education, our mission is to empower our community with opportunities to achieve their aspirations and maximize their impact through diverse and targeted professional development services. My goal for our WACE commission over the next two years is to do the same for our members and our workforce education colleagues. The WACE Commission will work to provide you with valuable professional development opportunities and share best practices benefiting our Workforce, Adult, and Continuing Education colleagues.

If you would like to learn more or to share in our mission and efforts, please click [HERE](#) to follow and contribute to our newly created WACE Facebook page.

Thank you!

### **Ryan Buckthorpe**

*Director*

*Institute for Corporate & Continuing Education*

*Hillsborough Community College*

*39 Columbia Drive, Tampa, FL 33606*

*office 813.253.7073*

*[www.TampaTraining.com](http://www.TampaTraining.com) | [hccfl.edu](http://hccfl.edu)*

*[rbuckthorpe@hccfl.edu](mailto:rbuckthorpe@hccfl.edu)*

## **Commission Resources**

1. [Executive Board](#)
2. [Announcements](#)
3. [Bylaws](#)
4. [Awards and Recognition](#)

## **2020 EXECUTIVE BOARD**

**Chair:** Ryan Buckthorpe, Hillsborough Community College; eMail: [rbuckthorpe@hccfl.edu](mailto:rbuckthorpe@hccfl.edu);  
Phone: 813-253-7073

**Chair-Elect:** Eliigio Marquez, Palm Beach State College; eMail: [marqueze@palmbeachstate.edu](mailto:marqueze@palmbeachstate.edu); Phone:  
561-868-3542

**Secretary:** Doreen Singer, Palm Beach State College; eMail: [singerd@palmbeachstate.edu](mailto:singerd@palmbeachstate.edu); Phone:  
561-868-3830

**Treasurer:** Wendy Villa, Pasco-Hernando State College; eMail: [villaw@phsc.edu](mailto:villaw@phsc.edu); Phone: 727-816-3244

**Immediate Past Chair:** Belinthia Berry, St. Petersburg College, eMail: [Berry.Belinthia@spcollege.edu](mailto:Berry.Belinthia@spcollege.edu);  
Phone: 727-341-4279


**Region I Representative:** Desiree Gorman, Tallahassee Community College; eMail: [gormand@tcc.fl.edu](mailto:gormand@tcc.fl.edu);  
Phone: 850-558-3513

**Region II Representative:** Jeniah Jones, Florida State College at Jacksonville; eMail: [jeniah.jones@fscj.edu](mailto:jeniah.jones@fscj.edu);  
Phone: 904-633-8111

**Region III Representative:** Catherine R. Chimera, Seminole State College of Florida,  
eMail: [chimerac@seminolestate.edu](mailto:chimerac@seminolestate.edu); Phone: 407-708-2610


**Region IV Representative:** Steven A. Crudup, MS, Hillsborough Community College, eMail  
[scrudup@hccfl.edu](mailto:scrudup@hccfl.edu); Phone 813-253-7861

**Region V Representative:** Dalila Rodríguez, Palm Beach State College,  
eMail: [rodrigd1@palmbeachstate.edu](mailto:rodrigd1@palmbeachstate.edu); Phone: 561-868-3877



Association ...

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**Association of  
Florida  
Colleges**  
on Monday

Way to go Seminole State  
College of Florida!  
[#AFC2020Vision](#)

EXCELLENCE & E  
COMMUNITY C

## ANNOUNCEMENTS

### BYLAWS

Recognizing the need to establish procedures and guidelines as they reflect the rights, responsibilities, and objectives of its membership, the Workforce, Adult and Continuing Education Commission hereby adopts these Bylaws and Standing Rules:

[Bylaws](#) (updated 11/7/19)

### AWARDS AND RECOGNITION

#### 2020 WACE Exemplary Practice Award Winners!

**First Place:** Adrienne Provost and Team at [Santa Fe College](#)

Program: STEMTank

Please view their submission video: <https://youtu.be/f5g8SAyaetg>

**Second Place:** Deborah Gordon and Team at [Palm Beach State College](#)

Program: Career and Technical Education for Returning Citizens

Please view their submission video: <https://youtu.be/dwQfq6KQMv4>

**Third Place:** Naita Guine and Team at [Florida State College of Jacksonville](#)

Program: Using YouTube to Enhance the Student Experience

Please view their submission video: <https://youtu.be/63Utmwvuoos>

**Congratulations to all of our winners!**

#### 2015 Exemplary Practice Award



**Todd Reiland, College of Central Florida: "What Outreach Can Do For Your College!"**





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**COMMITTEES**

AFC has standing and special committees. Standing committees are mandated by Bylaw and function to facilitate carrying out the AFC annual program of work. Special Committees serve at the pleasure of the President annually and conduct specific tasks as needed. Any member may request to serve on a committee if interested.

**Standing Committees:**

<a href="#">Awards Committee</a>	<a href="#">Bylaws Committee</a>	<a href="#">Certified College Professional Program Committee</a>	<a href="#">Finance and Human Resources Committee</a>
<a href="#">Legislative Committee</a>	<a href="#">Membership Development Committee</a>	<a href="#">Member Services Committee</a>	<a href="#">Nominating Committee</a>
<a href="#">Planning and Development Committee</a>	<a href="#">Policy and Advocacy Committee</a>	<a href="#">Service Project Committee</a>	

**Special Committees:**

<a href="#">AFC Retirees</a>	-	<a href="#">Credentials and Tellers Committee</a>	<a href="#">Speakers Bureau</a>
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**Standing Committee Chairs (Ex officio)**

**Awards** - Evelyn Ward, Chipola College; PH: 850-718-2257 ; Email: [warde@chipola.edu](mailto:warde@chipola.edu)

**Bylaws** - Bill Mullowney, Valencia College; Email: [bmullowney@valenciacollege.edu](mailto:bmullowney@valenciacollege.edu)

**Certified College Professional Program** - Charlene Latimer, Daytona State College; PH: 386-506-3142; Email: [charlene.latimer@daytonastate.edu](mailto:charlene.latimer@daytonastate.edu)

**Finance and Human Resources** - Byron Todd, Tallahassee Community College; PH: 850-201-8280, Email: [todd@tcc.fl.edu](mailto:todd@tcc.fl.edu)

**Legislative** - Jack Capra, Northwest Florida State College; PH: 850-729-5360; Email: [capraj@nwfsc.edu](mailto:capraj@nwfsc.edu)

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- [FLORIDA SCHOOLS SEEK HELP AMID A ‘DISTURBING’ DECLINE IN ENROLLMENT](#)

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**Membership Development** - John Barbieri, Indian River State College; PH: 772-519-1188; Email: gbarbier@irsc.edu

Kim Sellers, College of Central Florida; PH: 352-854-2322 x.1266; Email: sellersk@cf.edu

**Member Services** - Melonie Miner, Pensacola State College; PH: 850-484-2037; eMail: mminer@pensacolastate.edu

**Nominating** - Marjorie McGee, College of Central Florida; PH: 352-291-4416; Email: mcgeem@cf.edu

**Planning and Development** - Junaita Scott, Pensacola State College; PH: 850-484-1953; Email: jscott@pensacolastate.edu

**Policy & Advocacy Committee** - President Joe Pickens, St. Johns River State College; PH: 850-312-4113; Email: joepickens@sjrstate.edu

**Service Project Committee** -

## Special Committee Chairs (Ex officio)

**AFC Retirees** - Dolores Teter; jteter@verizon.net

**Credentials and Tellers** - Eileen Johnson, Association of Florida Colleges; PH: 850-222-3222, eMail: ejohnson@myafchome.org

**AFC Speakers Bureau** - Juanita Scott, Pensacola State College; PH: 850-494-1953; eMail: jscott@pensacolastate.edu

## Awards Committee

**DUTIES:** The Awards Committee selects recipients for the following Association awards: Honorary Life Membership; Distinguished Service Member; Outstanding Commission of the Year; Outstanding Region of the Year; and Outstanding Chapter of the Year.

For more information on specific Association awards see the Bylaws and Standing Rules

**COMMITTEE APPOINTMENT GUIDELINES:** The Committee is comprised of a minimum of six (6) members - a Chair and one member from each of the Association's five (5) regions.

Members serve a one-year term beginning January 1.

### Chair

Evelyn Ward  
Chipola College  
3094 Indian Circle  
Marianna, FL 32446  
PH: 850-718-2257  
Email: warde@chipola.edu

### Region I Representative

Rita Dickey  
Tallahassee Community College  
444 Appleyard Drive  
Tallahassee, FL 32304  
PH: 850-201-8376  
Email: dickeyr@tcc.fl.edu

### Region II Representative

Shellie Banfield



Association ...

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Association of  
Florida  
Colleges  
on Monday

Way to go Seminole State  
College of Florida!  
#AFC2020Vision



Santa Fe College  
3000 NW 83rd St  
Gainesville, FL 32606-6200  
PH: 352-381-3701  
Email: shellie.banfield@sfcollege.edu

**Region III Representative**

Cara Bennett  
College of Central Florida  
3001 SW College Road  
Ocala, FL 34474  
PH: 352-854-2322 x.1447  
Email: bennettc@cf.edu

**Region IV Representative**

Cary Cox  
Pasco-Hernando State College  
10230 Ridge Road  
New Port Richey, FL 34654  
PH: 352-797-5123  
Email: coxsa@phsc.edu

**Region V Representative**

Jane Fisher  
Palm Beach State College  
4200 Congress Ave  
Lake Worth, FL 33461  
PH: 561-868-3561  
Email: fisherjm@palmbeachstate.edu

## Bylaws Committee

**DUTIES:** The Bylaws Committee reviews the Association's Bylaws and Standing Rules annually. It interprets the bylaws and makes recommendations to the AFC Board of Directors regarding potential changes to the bylaws and/or standing rules.

The Committee reviews all proposed changes to the AFC bylaws and standing rules received from commissions, regions or chapters or members prior to action by the Board of Directors.

The Committee reviews and makes recommendations regarding commission, region and chapter bylaws and/or policies and procedures to ensure they are not in conflict with the AFC bylaws and/or standing rules.

The Committee reviews all resolutions submitted in accordance with the Bylaws and Standing Rules.

**COMMITTEE APPOINTMENT GUIDELINES:** The Committee is comprised of six (6) members - a Chair and one member from each of the Association's five (5) regions. The Chair is selected by the Association President. The representatives from the regions are appointed by the President or his/her designee.

Members serve a one-year term beginning January 1.

**Chair**

Bill Mallowney  
Valencia College  
190 S. Orange Avenue  
Orlando, FL 32801  
PH: 407-582-3450  
Email: bmallowney@valenciacollege.edu



3001 SW College Road  
Ocala, FL 34474  
PH: 352-746-6721  
Email: wells@cf.edu

**Region IV**

Francine Fuentes  
St. Petersburg College  
6605 5th Ave N  
St. Petersburg, FL 33710  
PH: 727-341-3550  
Email: fuentes.francine@spcollege.edu

**Region V**

Branden Brown  
Indian River State College  
3209 Virginia Ave  
Fort Pierce, FL 34981  
PH: 772-462-7356  
Email: bjbrown@irsc.edu

## Membership Development Committee

**DUTIES:** The Membership Development Committee develops, recommends and implements AFC Board of Directors Membership Marketing Plan actions.

The Committee assists in the development of an annual membership conference that promotes growth of the AFC membership goals. The Committee develops an agenda and secures motivational speakers and team building activities, and arranges for Association updates from the Chief Executive Officer, members of the Executive Committee, and representatives of commissions, regions, chapters and committees as deemed appropriate.

**COMMITTEE APPOINTMENT GUIDELINES:** The Committee may be comprised of eleven (11) members: Chairs (1); one member from each of the Association's five (5) regions; an at-large member; ex-officio members (3) - one each from the Member Services Committee and the Planning and Development Committee; and an AFC staff representative. Committee chairs and members are appointed by the President.

All terms begin January 1.

**Co-Chair**

John Barbieri  
Indian River State College  
3209 Virginia Ave.  
Fort Pierce, FL 34981  
PH: 772-519-1188  
Email: gbarbier@irsc.edu

**Co-Chair**

Kim Sellers  
College of Central Florida  
Ocala, FL 34474  
3001 SW College Road  
Ocala, FL 34474  
PH: 352-854-2322 x.1266  
Email: sellersk@cf.edu

**Region I**

Obi Kalu  
Pensacola State College

PH: 850-484-2357  
 Email: okalu@pensacolastate.edu

#### Region II

Matt Wetzel  
 Florida State College at Jacksonville  
 PH: 904-381-3707  
 Email: mwetzel@fscj.edu

#### Region III

#### Region IV

Pat McGee  
 Pasco-Hernando State College  
 PH: 727-816-3169  
 Email: mcgeep@phsc.edu

#### Region V

Mark Johnson  
 Miami Dade College  
 PH: 305-237-1649  
 Email: mjohnso2@mdc.edu

Ex Officio: Planning and Development Committee and Member Services Committee

## Nominating Committee

**DUTIES:** The Committee is responsible for ensuring that a slate of nominees for each AFC state office is presented to the general membership for consideration at each AFC Annual Meeting and Conference. The Chair (past president) will present a slate of officers for approval to the Board of Directors.

The dates for submitting materials to the AFC office will vary due to changing dates of the AFC Annual Meeting and Conference.

Any candidate who wishes to pursue an office and has the approval of their college is required to fill out the Application for Candidate for State Office form (attached) and return to the Nominating Committee Chair.

**COMMITTEE APPOINTMENT GUIDELINES:** The Committee consists of the past president and regional directors.

Members serve a one-year term beginning January 1.

#### Chair

Marjorie McGee  
 College of Central Florida  
 3001 SW College Road  
 Ocala, FL 34474  
 PH: 352-291-4416  
 Email: mcgeem@cf.edu

## Planning and Development Committee

**DUTIES:** The Planning and Development Committee reviews, monitors, and recommends updates to the AFC's "Strategic Long-Range Plan" to AFC Board of Directors. Particular emphasis is given to the Association's structure, functions, and effectiveness to determine if the needs of the membership are met.

The Committee recommends action to the AFC Board of Directors action required to meet the Association's short- and long-range goals and objectives.

**COMMITTEE APPOINTMENT GUIDELINES:** The Committee is comprised of ten (10) members - a Chair, the

immediate past-chair, one member from each of the Association's five (5) regions, an at-large member, the Chair of the Council of Presidents, and a representative of the Division of Florida Colleges. The Chair and the at-large member are selected by the Association President. The representatives from the regions are appointed by the President. The Division of Florida Colleges representative is selected by the Chancellor.

Members serve a one-year term beginning January 1.

**Chair**

Juanita Scott  
Pensacola State College  
1000 College Blvd  
Pensacola, FL 32504  
PH: 850-484-1953  
Email: [jscott@pensacolastate.edu](mailto:jscott@pensacolastate.edu)

**Members at large: President's Council chair, Trustees Commission chair, AFC Foundation chair, Division of Florida Colleges representative.**

## Policy and Advocacy Committee

**DUTIES:** The committee is based on the work of the Council of Presidents and its sub-groups, and with input from AFC and others, develop and affect public policy for the achievement of the mission and goals of Florida's community colleges. The Policy and Advocacy Committee will strive to impact policymaking by promoting the near and long-term community college policy agenda and the community college legislative agendas."

**COMMITTEE APPOINTMENT GUIDELINES:** The membership of the Policy and Advocacy will include all twenty-eight college presidents. The President of AFC, the Chair of the AFC Legislative Committee, and the Chair of the Trustees' Commission shall serve as ex-officio members of the committee. Members serve a one-year term beginning January 1.

**Chair**

President Joe Pickens  
St. Johns River State College  
5001 St. Johns Ave.  
Palatka, FL 32177  
PH: 850-312-4113  
Email: [joepickens@sjrstate.edu](mailto:joepickens@sjrstate.edu)

## Service Project Committee

**DUTIES:** The Service Project Committee plans and coordinates all statewide service projects, which may include Leadership Conference and the AFC Annual Meeting and Conference. Members may be appointed to this Committee by the AFC President.

**COMMITTEE APPOINTMENT GUIDELINES:** This committee shall be appointed by the President on an annual basis to be responsible for determining and implementing state-wide service projects.

All terms begin January 1.

**Chair**

Sandi Barrett  
Palm Beach State College  
4200 Congress Ave  
Lake Worth, FL 33461-4796  
PH: 561-868-3885  
Email: [barretts@palmbeachstate.edu](mailto:barretts@palmbeachstate.edu)

**Region I Representative**

Sharon Walker  
Tallahassee Community College  
PH: 850-201-8490  
Email: walkers@tcc.fl.edu

**Region II Representative**

Ryan Woods  
Santa Fe College  
PH: 352-395-5920  
Email: ryan.woods@sfcollege.edu

**Region III Representative**

Dee Gay  
Daytona State College  
PH: 386-506-4452  
Email: dee.gay@daytonastate.edu

**Region IV Co-Representative**

Mildred Diaz-Santiago  
Pasco-Hernando State College  
PH: 813-527-6623  
Email: diazsam@phsc.edu

**Region IV Co-Representative**

Eddie Williams  
Pasco-Hernando State College  
PH: 352-340-4865  
Email: williad@phsc.edu

**Region V Representative**

Katie Profeta  
Indian River State College  
PH: 772-462-7629  
Email: kprofeta@irsc.edu

**AFC Retirees**

**Chair**

Dolores Teter, retired, St. Petersburg College; Email: jteter@verizon.net

**Chair-elect**

Randey Burnett, TCC

**Vice-Chair**

John Teter, Jr., retired, St. Petersburg College

**Secretary**

Bertha Cabrera, Miami Dade College; Email: bcabrera@mdc.edu

**Treasurer**

- vacant -

**Immediate Past Chair**

Pat Harrell , FSCJ

**Region Representatives**

**Region I** - Carol Quinn, PSC

**Region II** – Pat Harrell, FSCJ

**STATE,  
REGION,  
And  
COMMISSION  
PARTICIPATION**



# PHSC Chapter News

Habitat for Humanity



Habitat for Humanity

May 2019  
SDC Conference

Each year the Student Development Commission hosts a conference with awesome breakout sessions. They are very informative and always a ton of fun. This year we had the pleasure of attending the conference at CF.

July 2019  
Habitat for Humanity

AFC members and students gathered to help finish the habitat homes in Dade City. It was our best turnout with twenty-eight volunteers. A huge thank you to all who joined us in support of families in need.

NEW MEMBERS  
Welcome our newest...

- Larry Ducey
- Dr. Alysen Heil
- Sarah Brunet
- Caitlin Gille
- Barbara Hyde



## MEMBERSHIP CONFERENCE

Pat McGee attended the Membership Development Conference in July down in Palm Beach. Recently, we started an incentive program where we provide an AFC gift to new members. A \$10 gift card is also awarded to the person who signs up a new member. We are doing chocolate bars and cards to our current members during the month of their birthday. Our goal is to grow our membership college wide. These conference and meetings are very useful and we appreciate the opportunity to attend.

# PHSC Chapter News

Leadership 2020



Leadership 2020

December 2019  
Koizi's Social

In December, we hosted an AFC membership social at a local restaurant. The food was great and it was nice having the members gather and join in conversation.



January 2020  
Leadership & Legislative Days

Each year in Tallahassee AFC holds a leadership conference during the legislative days. We had several members in attendance this year (photo above). The conference provides an overview of issues and concerns facing Florida's college system and the AFC. (cont. pg. 2)

FEBRUARY BIRTHDAYS  
Let's wish a Happy Birthday to...

- |                            |                |
|----------------------------|----------------|
| Dr. Beard                  | Sherry Payne   |
| Mark Bomgardner            | Chad Smudde    |
| Ralph Buglione             | Marnie Stevens |
| Wendy Densmore             |                |
| Heather Fowlds             |                |
| George Hanak               |                |
| Sandre Lyons               |                |
| Nicole Miller              |                |
| Brady Nash                 |                |
| Dominique Phillips-Alvarez |                |



Beginning July 1<sup>st</sup>, all new members pay only \$50 a year to join AFC. All current members who pay less than \$50 annually can continue to pay their existing rate. Those members must be in good standing without any lapse in membership. Adjunct, faculty, and part-time employee fees are \$25 annually. Anyone paying more than \$50 per year will have the option to lower their dues on July 1<sup>st</sup> 2020.

# Leadership Conference 2020

The conference theme this year was “Looking for Dedicated People with 2020 Vision”. The event highlights the goals for 2020 chapters, regions, and commissions. Attendees benefit in both the AFC and the Florida College System through interactive conversations. They share their ideas; learn best practices while developing leadership skills and strategies to take back to their college.

Thank you to our members who attended this amazing event. Your dedication to PHSC and the AFC is appreciated.



Pictured from left to right: John Fey, Mildred Diaz-Santiago, Pat McGee, Clara Capote, Chapter President Eddie Williams

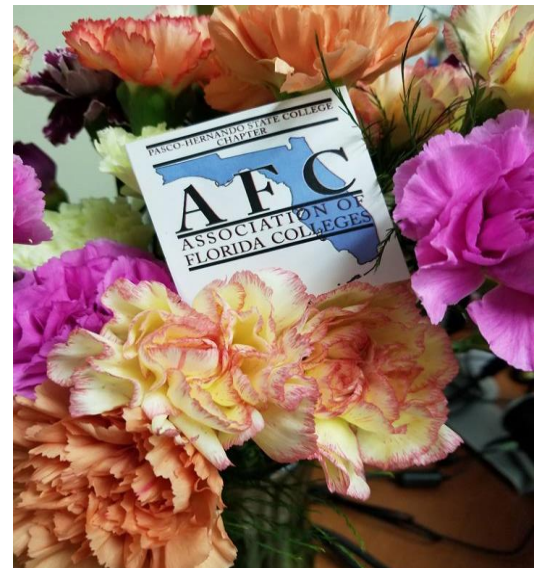
## Employee Appreciation Day

In April, we will celebrate our PHSC Employees by hand delivering specialized notes with carnations and lollipops.

Each delivery is hand delivered by an AFC member and presented with a smile to make that moment just perfect.

The chapter thanks you for your support each year! Our college would not be what it is without our faculty and staff. AFC appreciates you and all that you do!

Be sure to keep an eye out for those appreciation order forms sometime soon!



## Welcome New Members!

Please welcome our newest chapter members:

Tina DeCaire

Chad Smudde



- PAC performance/Concessions
- February Door Fundraiser
- Health Fair
- Region IV Conference at PC 4/3
- Lettuce Lake Social 4/4
- Employee Appreciation Carnations April
- EduTech 5/7
- SDC Conference 5/19-21st
- Faculty/Staff vs. Students Engagement Games



**Verification Letter for the  
AFC Certified College  
Professional Program  
Credit Documentation**



**Date:** January 31, 2020

**Credits:** 2 credits earned

I verify that \_\_\_\_\_ **Mildred Diaz-Santiago** \_\_\_\_\_ attended

**The 2020 Leadership Conference at the AFC Headquarters in Tallahassee, FL**

**on January 30 – 31, 2020.**

Signature: \_\_\_\_\_

A handwritten signature in blue ink, appearing to be "Lucia Fishburne", written over a horizontal line.

Name: Lucia Fishburne

Title: CCP Coordinator

Organization: AFC

*Note: Scan and upload this form as your documentation for this event.*

# Verification Letter for the AFC Certified College Professional Program Credit Documentation



Date: 05 / 04 /2020  
MM DD

I verify that Mildred Diaz Santiago  
[CCP participant's name]

attended AFC Region III/LRC Spring 2020 Virtual Conference  
[event name]

located at via WebEx  
[location of event]

on April 10, 2020.

Signature *Charlene Latimer*

Event Organizer or Representative Charlene Latimer

Title 2020 Region III Director

Organization Association of Florida Colleges

Note: Documentation to support attending this event/activity can be the agenda, receipt for payment or other verifiable support materials.

## AFC Region 1 - Virtual Spring Conference: CCP Verification

Wanjiku Jackson <jacksonw@nwfsc.edu>

Mon 4/27/2020 12:14 PM

To: Mildred Diaz Santiago <diazsam@phsc.edu>

Cc: mkiner@myafchome.org <mkiner@myafchome.org>; Michael Brawer <SWhiddon@myafchome.org>

**WARNING:** This email originated from a sender outside of Pasco-Hernando State College. Please use caution when opening links and attachments.

Good Afternoon Mildred,



## Creating Opportunities & Embracing Possibilities

### Region One Joint Spring Conference

### Hosted by Northwest Florida State College

Please use this email as verification of your attendance for the 2020 Region 1 – Virtual Spring Conference.

Include this email with your documentation of events for CCP. If you have additional questions, please contact Marsha Kiner or Sharlee Whiddon.

Kind Regards,

**Ms. Wanjiku Jackson, MSM, CCP**

***Director of Business and Computer Technology***

Northwest Florida State College

100 College Blvd.

Building 360 (P) Office 118

Niceville, FL 32578

Office: (850) 729-5202

[jacksonw@nwfsc.edu](mailto:jacksonw@nwfsc.edu)

**Verification Letter for the  
AFC Certified College  
Professional Program  
Credit Documentation**



Date: June 17, 2020

I verify that **Mildred Santiago** attended

**AFC Technology Commission Presents: Using the Fish  
Philosophy for Virtual Team Building Confirmation** through  
**Zoom** on May 14, 2020.

A photograph of a handwritten signature in blue ink on a light-colored background. The signature reads "Sharlee Whiddon" in a cursive script.

Signature:

Name: Sharlee Whiddon

Title: CCP Coordinator

Organization: Association of Florida Colleges

Note: Documentation to support attending this event/activity can be the agenda, receipt for payment or other verifiable support materials.

**Verification Letter for the  
AFC Certified College  
Professional Program  
Credit Documentation**



Date: May 27, 2020

I verify that Mildred Diaz Santiago attended the AFC Region II Virtual Spring Conference hosted by St. Johns River State College via Zoom on May 27, 2020.

Signature: Joyce Smith

**Name:** Joyce Smith  
**Title:** AFC Region II Director  
**Organization:** Association of Florida Colleges

Note: Documentation to support attending this event/activity can be the agenda, receipt for payment or other verifiable support materials.

**CHAPTER: Pasco-Hernando State College**

**REPORTING DATES: September 2019 – December 2019**

**PRESIDENT: Breanna Perry**

---

**MEMBERSHIP**

10/11/19 Membership incentives given for joining before the October deadline. \$10 gift cards for current members referring new members and 1 year free membership for new members signing up during the promotional week. We gained 14 new members as a result.

**ACTIVITIES (Including Meetings)**

9/1-12/13/19 Continue birthday recognition with emails and chocolates.

9/6/19 Monthly Board and Member meeting. Discussed CCP scholarship winners and upcoming event and conference participation.

9/6/19 Book scholarship of \$100 was given to winner of drawing among applicants

9/19/19 AFC member served on chapter of the year awards committee.

9/19/19 Several AFC members attended 5G Power Skills Workshop.

9/26/19 Monthly Board and Member meeting. Discussed upcoming All College Day plans.

10/2/19 Committee met to decide winner of AFC Outstanding Supervisory Career Service Award.

10/8/19 PHSC All College Day – Presented AFC Outstanding Supervisory Career Service Award, promoted membership at AFC table (gave out AFC stickers).

10/23/19 AFC Meeting to discussion Region IV conference planning.

**UPCOMING ACTIVITIES (Including Meetings)**

11/1/19 Monthly Board and Member meeting. Will discuss upcoming Region IV plans including volunteer times at annual conference.

- 11/6-8/19 At least 18 members attending annual conference, with at least 2 members presenting for PHSC.
- 11/21/19 AFC Potluck at Spring Hill Campus
- 12/6/19 AFC Social off-campus
- 12/6/19 Monthly Board and Member meeting.
- 12/12/19 Participation/assistance with Bobcat Bowl (photo booth?)



**MEMBERSHIP  
DEVELOPMENT  
ACTIVITIES**

# Student Development Conference

In May, PHSC AFC members attended the 52<sup>nd</sup> Annual Student Development Conference at the College of Central Florida. It was an amazing experience as we joined the group on the CF Farm. We socialized while picking fresh plums and berries. Everyone enjoyed feeding the beautiful horses and the tour of the old farmhouse. CF has created a wonderful place for students to learn and develop new skills.

*Leadership is a choice and it is authentic and transparent. You have to choose meaningful conversations and admit faults & failures and be grateful. To define authentic leadership you must be confident, emotionally aware, have courage, reflection, be a good listener, and trustworthy.*



## PHSC Adjunct Welcome Back

AUGUST 2019

Before the students come back each year, PHSC holds a meeting for adjunct professors. Our adjuncts put in a great deal of time with their students and we like to make sure that they are included in the variety of programs the college offers. This year Mildred Diaz Santiago, a PHSC Porter campus AFC member, did a presentation on AFC and member benefits. There was a packed room full and individuals who expressed interest after the meeting. Duane Powell provided excellent assistance during the presentation taking photos and videos to share with professors who could not attend.



### OCTOBER

- PHSC All College Day

### NOVEMBER

- AFC Annual Conference at Innisbrook Resort

### DECEMBER

- PAC performance/Concessions

Keep an eye out for various activities on each campus through the holidays

# PHSC Chapter News

Habitat for Humanity



Habitat for Humanity

May 2019  
SDC Conference

Each year the Student Development Commission hosts a conference with awesome breakout sessions. They are very informative and always a ton of fun. This year we had the pleasure of attending the conference at CF.

July 2019  
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AFC members and students gathered to help finish the habitat homes in Dade City. It was our best turnout with twenty-eight volunteers. A huge thank you to all who joined us in support of families in need.

NEW MEMBERS  
Welcome our newest...

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- Dr. Alysen Heil
- Sarah Brunet
- Caitlin Gille
- Barbara Hyde



## MEMBERSHIP CONFERENCE

Pat McGee attended the Membership Development Conference in July down in Palm Beach. Recently, we started an incentive program where we provide an AFC gift to new members. A \$10 gift card is also awarded to the person who signs up a new member. We are doing chocolate bars and cards to our current members during the month of their birthday. Our goal is to grow our membership college wide. These conference and meetings are very useful and we appreciate the opportunity to attend.



# Chapters

## PASCO HERNANDO STATE COLLEGE

### **Employee of the Year Award – October 2019**

Each year during Pasco-Hernando's All College Day, the PHSC chapter of AFC presents an employee with the Employee of the Year award. Faculty and Staff have the opportunity to send in nominations with a brief description as to why



they feel that person deserves the award. The chapter board members then carefully review the nominations. At lunch, our current chapter President, Breanna Perry and past President, Kathy MacLenna did the honors of presenting Jesse Balogh with his certificate. It is an honor

for us to present this award to a deserving candidate each year. It is even more of an honor to be able to present the award during All College Day, an event for all PHSC faculty and staff.

### **Membership Development – October 2019**

Over the past several months, we offered \$10 gift cards to anyone who signed a new chapter member. The competition took full swing getting all members involved. This may be PHSC's most successful membership drive to date. We are welcoming in 14 new members since the last newsletter! A huge thank you to all the PHSC members who participated and earned those gift cards! We truly appreciate your dedication to the college system.



Membership Development – October 2019  
(Left: Brady Nash; Right: Pat McGee)

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Pasco-Hernando State College chapter members interested in the CCP program are eligible to apply for a scholarship through the chapter. The chapter agrees to pay the registration fees for members who win the scholarship. We had two winners for the scholarship this year. Congratulations to Brady Nash and Clara Capote! We are excited for them to become the next Certified College Professionals.

The chapter also awards a \$100 book scholarship to members who have made the decision to return to school. A special congrats to Jennifer Lewallen for being our fall winner! We wish her luck in her future studies as she works towards her next degree.

From: AFC PHSC Chapter <afc@phsc.edu> 10-Sep-2019 10:03

To: Breanna Perry <perryb@phsc.edu>

Subject: AFC Employee of the Year nominations!

Attachments: INTERNET (5897 bytes)

MESSAGE HTML (19687 bytes)

Outlook-z02oyfhm.png (35796 bytes)

EotY2019.docx (45361 bytes)

## Nominate the next Supervisory/Career Confidential *Employee of the Year*

**Recognize an outstanding colleague who goes beyond their job description, offers excellent customer service, and extends his or her talents to committees and other PHSC sponsored events.**

### **Who is eligible?**

All hourly (non-contract) full-time or permanent part-time PHSC employees who have at least three years of service prior to Tuesday, September 24, 2019. AFC/PHSC Chapter Executive Officers and the last three year's winners are **not** eligible.

### **Nomination Process**

Complete a nomination form for each employee that you would like to nominate. (Nomination form is attached).

#xD;

Send the completed form, **before Tuesday, September 24, 2019**, to Breanna Perry at [perryb@phsc.edu](mailto:perryb@phsc.edu) or to **S-120 on WC**.

### **Winner receives**

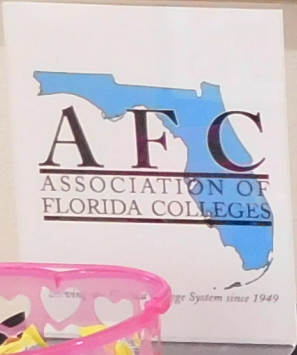
**One year free AFC membership, \$100 in cash, and a commemorative plaque.**

*The award committee will review and evaluate all nominations, make the selection, and have the final approval of the winner. The winner will be announced at All College Day on October 8<sup>th</sup>, 2019.*

### **Past Winners**

Chris Prockno – 2018	Elizabeth Bobby – 2009	Judy Shea -2001
Charlene Holmes – 2016	Gail Whitfield – 2008	Kathleen Kneiss -2000
John King – 2015	Terry Schneider -2007	Vonne Maytum -1999
Patricia Rocco – 2014	Michelle Miller -2006	Sharon Yuningner -1998
Mary Jo Masinick – 2013	Jill Cook -2005	Sonia Rodriguez-Thorn -1997
Terry Wood – 2012	Rhonda Dodge -2004	Charles Harris -1996
David Weltman – 2011	Gabriela Perez -2003	
Judy Austad – 2010	Bobby Yancy -2002	





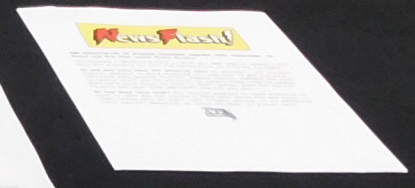
Like your job?  
Want more from it?  
We can help with that...



We appreciate our membership!  
We would love to have you as a member of the AFC!

Certified College Professional Program  
PARTICIPANT INFORMATION GUIDE

Mission Statement  
The Association of Florida Colleges...  
Values  
1. Professional Growth and Development  
2. Advocacy  
3. Leadership  
4. Collaboration  
5. Inclusivity  
6. Networking



Additional informational text on a sign, partially obscured by the Publix sign.



From: Patricia McGee <mcgeep@phsc.edu> 04-Feb-2020 15:41  
 Dominique Phillips-Alvarez <phillid@phsc.edu>, Eddie Williams <williad@phsc.edu>, Brady Nash <nashb@phsc.edu>, Cary Cox <coкса@phsc.edu>, Breanna Perry <perryb@phsc.edu>, Caitlin Valentine <valentc@phsc.edu>, Jaimie Pagels <pagelsj@phsc.edu>, John Fey <feyj@phsc.edu>, Kathy MacLenna <maclenk@phsc.edu>, Marianne Swihart <swiharm@phsc.edu>, Kayla Kuni <kunik@phsc.edu>, Clara Capote <capotec@phsc.edu>, Courtney Benito <benitoc@phsc.edu>, Emery Ailes <ailese@phsc.edu>, Terry Wood <woodt@phsc.edu>, Mildred Diaz Santiago <diazsam@phsc.edu>, Wendy Villa <villaw@phsc.edu>  
 Subject: AFC Membership Drive at PHSC Health Fair 2020  
 Attachments: MESSAGE HTML (9807 bytes)  
 PHSC 2020 Health Screening Fly (347361 bytes)  
 AFC flyer.docx (85483 bytes)

Hi all,

David has agree again to have PHSC - AFC Chapter participate at the Health Fair . We are in need of volunteers. If you are able to work the table at your location, times are from 1:00 p.m. - 3:00 p.m. on all campuses except West Campus. The time is from 1:00 p.m. to 3:30 p.m. on WC. If you can't be there the whole time, we understand - 30 minutes at a time works. If you can't be there at all, the information will be placed on the table for viewing/sign-up. Hopefully, we will get lots of interest & new members.

\*Can we have a raffle and goodies on the table like years past? "One raffle drawing for a \$20 Publix gift card between the five campuses from the new membership applications collected."

\*We may need to vote on purchasing these items.

I have attached a copy of the health fair schedule that list the event times and a copy of the flyer to post on your table. If Agreed, I will send a color copy of the flyer with your packet. I have copies of the membership application, CCP information and brochure for each campus. These items will be sent with David. If you have other ideas for your table please create/display. Remember to take a picture for our Chapter Book.

\*Please invite any AFC member or colleague to assist with your table.

Have a great day!  
Pat

# Chapters

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**COMMUNITY  
SERVICE  
ACTIVITIES**

# PHSC Chapter News

Habitat for Humanity



Habitat for Humanity

May 2019  
SDC Conference

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Welcome our newest...

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From: Association of Florida Colleges <afc@memberclicks-mail.net> 11-Jun-2019 15:41  
To: Patricia McGee <mcgeep@phsc.edu>  
Subject: AFC 2019 Campus Safety Symposium - Service Project  
Attachments: INTERNET (7880 bytes)  
MESSAGE HTML (25784 bytes)  
2019CSS\_Service\_Project\_Stand\_ (231393 bytes)

**2019 Campus Safety Symposium/BIT Training/Membership Development Workshop Service Project  
Stand Down House - Palm Springs, FL**

We would like to invite you to contribute to the AFC service project associated with the upcoming Campus Safety Symposium, BIT Training, and Membership Development Workshop events taking place at Palm Beach State College July 9- 12.

Faith\* Hope\* Love\* Charity, Inc. (FHLC) opened the Stand Down House in May 2000 to provide emergency/transitional housing and supportive services for homeless male veterans with mental health and substance abuse issues. For your convenience we have attached a flyer with the information below.

Please bring any of the following items with you. A representative of Stand Down House will come to our meetings to collect the items (actual time TBD).

***REGULARLY NEEDED ITEMS:***

- Toothpaste, full size
- Toothbrushes
- Deodorant
- Bars of soap, full size
- Body wash
- Shaving cream/gel
- Razors
- Shampoo
- Lotion
- Toilet paper
- Paper towels
- Laundry detergent
- Boxers/briefs, all sizes
- T-shirts, all sizes
- Socks, all sizes

# **SOCIAL ACTIVITIES**



## Board and Member Meeting

December 6, 2019

- I. Meeting Called to order at 1:35 pm by Breanna Perry
- II. Mildred Diaz-Santiago made a motion to approve the November minutes with corrections and Kathy MacLenna seconded. All approved.
- III. Roll call

Officers/Members in attendance: Breanna Perry, Dr. Williams, Courtney Benito, Wendy Villa, Pat McGee, Mildred Diaz-Santiago, Jaimie Pagels, Emory Ailes, Bernice Wilson, Rakesh Shah, Kayla, Marianne Swihart, Ronteryl Black, Erik Theodore, Leslie and Kathy MacLenna
- IV. Campus Reports:

All campuses have been collection donations for the holiday wreath raffle that includes a \$50 gift card and \$100 worth of scratch off tickets. Congratulations to Pat McGee who continues to be our top fundraiser for raffles.

  - Spring Hill Campus – AFC sponsored the Holiday Potluck/birthday chocolates
  - North Campus – AFC sponsored the Holiday Potluck/birthday chocolates
  - East Campus – Continuing with the birthday chocolates for members.
  - Porter Campus – Mildred I joined Porter SGA Finals Week (December 2-5) with a "Give a Shout Out" activity, collecting appreciation notes from students to honor our faculty and/or staff members. Also providing birthday chocolates for members.
  - West Campus – Will be participating in the Bobcat Bowl by providing a photobooth. Also providing birthday chocolates for members.
- V. Treasurer Report
  - Clara was unable to attend to provide a treasurer report for this meeting.
- VI. Membership Report
  - No new members since our membership drive for AFC. We did meet our goal for new members and will receive 24 free memberships for the year.
- VII. Old Business
  - PHSC once again received Platinum recognitions for the AFC Chapter of the year entry. Please continue to email pictures, fliers and cc Kathy with any events that we attend or sponsor. We get graded on specific criteria each year for the book.
  - The Koizi's social on 12/4 went well with 10 people in attendance. We were unable to provide appetizers because it was a buffet style restaurant.
- VIII. Current Business
  - Region Director, Jaimie Pagels, discussed some of the initial planning ideas for the Region IV conference that will be held at the Porter campus. They are deciding on what to charge for the registration. There was also a discussion regarding a social to be held



# Chapters

## FLORIDA GATEWAY COLLEGE AFC CHAPTER

### *NEW AFC President for Florida Gateway Chapter – Speaks on Goals and Vision for 2020*

Newly elected Florida Gateway College Chapter president, Andrea Gabriel took the opportunity following the installation of officers to address goals and her vision for 2020. After an idle year, the new AFC chapter president is hitting the



Gabriel speaks to members about 2020 Chapter goals

ground running voicing a return to professional development and community involvement. Gabriel spoke on quarterly events to partner and work with charity organizations in the area called “Giving Saturday”. This event is where, AFC chapter members will spend the day assisting the community. In addition, Gabriel spoke of a returning series of professional development sessions called “Lunch & Learn” where the campus community volunteers to speak on a skill set or training to enhance the faculty and staff of Florida Gateway College. The new FGC president most certainly is fired-up and ready to meet her goals.

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## PASCO-HERNANDO STATE COLLEGE AFC CHAPTER

### *AFC Chapter Member Social – December 2019*

In December, we hosted an AFC membership social at a local restaurant, Koizi’s. It was nice to get members together off campus to socialize and enjoy some good food and great laughs. Having these types of events really brings the members together and helps build relationships. Socials also give a better understanding of different perspectives while engaging in other cultures.

“Alone, we can do so little; Together we can do so much” ~ Helen Keller



### *Leadership Conference – January 2020*

We had several attendees at the 2020 Leadership conference in Tallahassee this year. Not only do we get to meet up with great people, also, we bring back so much wonderful information to share with our home campuses. We were able to share our ideas for the AFC this year as well as for our chapters, regions and commissions. Developing leadership skills is another important reason for attending the conference. PHSC appreciates all of the people who are/were involved with the conference this year. It was a great event. We are looking forward to 2021!



Leadership Conference 2020 – Left to Right: John Fey, Mildred Diaz-Santiago, Pat McGee, Clara Capote, Dr. Eddie Williams



Leadership Conference 2020 - Left to Right: Mildred Diaz-Santiago, Dr. Eddie Williams, Pat McGee, Clara Capote, John Fey, Jaimie Pagels

# **FUNDRAISING ACTIVITIES**





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## Performing Arts Series

FALL/SPRING 2019

It is that time again! The PHSC Foundation is hosting a series of awesome concerts beginning in December. Here is a list of what is to come.

Turnstiles - Friday December 6<sup>th</sup>  
Celebrate - Saturday February 29<sup>th</sup>  
Good Vibrations - Saturday March 21<sup>st</sup>

We get together and run concessions for these awesome events. It is a great benefit for the chapter. If you are interested in joining us during the next event, send us an email at [afc@phsc.edu](mailto:afc@phsc.edu).

<https://foundation.phsc.edu/events/performing-arts-series>



## Certified College Professional Program

Scholarship opportunities are available from the PHSC chapter.

Each year the chapter selects an individual who is interested in the program, to receive a scholarship. The program provides certification and training in four areas: Leadership, Legislative Process and Advocacy, The Florida College System, and Building Community and Customer Service.

Contact the chapter to see if you are eligible to receive a scholarship to cover your application fee.

For more information about the program, select the link below.

<https://www.myafchome.org/certified-college-professional>

## 2019 PHSC Chapter Officers

Breanna Perry - President	Mildred Diaz-Santiago - Porter Campus Rep
Dr. Eddie Williams - President Elect	Brady Nash & Sam Eshelman - SH Campus Rep
Jennifer LeWallen - Treasurer	Wendy Villa & Kathy MacLenna - West Campus Rep
Kathy MacLenna - Secretary	Pat McGee - Membership Chair
Courtney Benito & Danielle Knight - EC Rep	Dominique Phillips-Alvarez - Publications Rep
Jaimie Pagels - North Campus Rep	Terry Wood - Historian

# **SCHOLARSHIP PROGRAM**

From: AFC PHSC Chapter <afc@phsc.edu> 12-Aug-2019 01:26 PM

To: Breanna Perry <perryb@phsc.edu>

Subject: AFC Book Scholarship - up to \$100

Attachments: INTERNET (3833 bytes)

MESSAGE HTML (5497 bytes)

Outlook-fcwynla3.png (35796 bytes)

AFC Members,

The PHSC Chapter of AFC has established a book scholarship fund for chapter members who are taking a class(es). The scholarship is designed to help pay costs not covered by tuition reimbursement.

### Application criteria

- Full or part-time PHSC employee
- AFC member at beginning of term for which you are applying
- Enrolled as a student for the semester during which you plan to use the book scholarship.
- Applicants may not request scholarship funds for courses that they have previously attempted.
- Applicants must not have been the recipient of a book scholarship during the current school year.

### Maximum scholarship amount

The winning AFC member is eligible for an award of up to \$100 per school year.

### Deadline

1. Friday, September 6th, 1PM

### How to apply

1. Register for class(es) and purchase books
  2. Complete the [AFC Book Scholarship application form](#)
  3. Attach a copy of your registration and book receipts to the application
  4. Application materials must be submitted to the [AFC president](#) (Breanna Perry) by the deadline
- A random drawing will be held to select the recipient(s) from those who have applied at the AFC meeting immediately following the application deadline.

PHSC Chapter of AFC

[afc@phsc.edu](mailto:afc@phsc.edu)



Pasco-Hernando State College is committed to equal access/equal opportunity in its programs, activities, and employment. For additional information, visit [phsc.edu](http://phsc.edu).

**SOCIAL**

**MEDIA**



### PHSC Chapter of AFC

@PHSC.AFC - Nonprofit Organization

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What's happening?

**Suncoast News** @SuncoastNews · 28m  
Pasco County moving to ban the retail sale of cats and dogs  
#Pasco #LocalNews #LocalGov #pets #adoption #cats #dogs #puppies #kittens



Pasco County moving to ban retail sale of cats and dogs  
County commissioners to hold first public hearing Sept. 8  
suncoastnews.com

**Flo from Progressive** @ItsFlo  
Say a little more about your savings goals.

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### What's happening

US news · Yesterday  
**Multiple people shot during third night of protests in Kenosha, Wisconsin, following the police shooting of Jacob Blake**  
Trending with: Molotov

**#EqualityCantWait**  
Let's work to expand power & influence for all women in the U.S.  
Promoted by Equality Can't Wait

Celebrities · Trending  
**gigi hadid**  
42.1K Tweets

News · LIVE  
**Weather and reinforcements help firefighters battle California wildfires that have killed at least seven**

Trending in FL  
**Don Lemon**  
Trending with: U.S. Election  
29.1K Tweets

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### Messages

**CERTIFIED  
COLLEGE  
PROFESSIONAL  
PROGRAM**











# Chapters

## PASCO HERNANDO STATE COLLEGE

### **Employee of the Year Award – October 2019**

Each year during Pasco-Hernando's All College Day, the PHSC chapter of AFC presents an employee with the Employee of the Year award. Faculty and Staff have the opportunity to send in nominations with a brief description as to why

they feel that person deserves the award. The chapter board members then carefully review the nominations. At lunch, our current chapter President, Breanna Perry and past President, Kathy MacLenna did the honors of presenting Jesse Balogh with his certificate. It is an honor



for us to present this award to a deserving candidate each year. It is even more of an honor to be able to present the award during All College Day, an event for all PHSC faculty and staff.

### **Membership Development – October 2019**

Over the past several months, we offered \$10 gift cards to anyone who signed a new chapter member. The competition took full swing getting all members involved. This may be PHSC's most successful membership drive to date. We are welcoming in 14 new members since the last newsletter! A huge thank you to all the PHSC members who participated and earned those gift cards! We truly appreciate your dedication to the college system.



Membership Development – October 2019  
(Left: Brady Nash; Right: Pat McGee)

### **Scholarships Awarded – September 2019**

Pasco-Hernando State College chapter members interested in the CCP program are eligible to apply for a scholarship through the chapter. The chapter agrees to pay the registration fees for members who win the scholarship. We had two winners for the scholarship this year. Congratulations to Brady Nash and Clara Capote! We are excited for them to become the next Certified College Professionals.

The chapter also awards a \$100 book scholarship to members who have made the decision to return to school. A special congrats to Jennifer Lewallen for being our fall winner! We wish her luck in her future studies as she works towards her next degree.



**PUBLICICIZING**  
**CHAPTER**  
**ACTIVITIES**

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# Chapters

## FLORIDA GATEWAY COLLEGE AFC CHAPTER

### *NEW AFC President for Florida Gateway Chapter – Speaks on Goals and Vision for 2020*

Newly elected Florida Gateway College Chapter president, Andrea Gabriel took the opportunity following the installation of officers to address goals and her vision for 2020. After an idle year, the new AFC chapter president is hitting the



Gabriel speaks to members about 2020 Chapter goals

ground running voicing a return to professional development and community involvement. Gabriel spoke on quarterly events to partner and work with charity organizations in the area called “Giving Saturday”. This event is where, AFC chapter members will spend the day assisting the community. In addition, Gabriel spoke of a returning series of professional development sessions called “Lunch & Learn” where the campus community volunteers to speak on a skill set or training to enhance the faculty and staff of Florida Gateway College. The new FGC president most certainly is fired-up and ready to meet her goals.

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## PASCO-HERNANDO STATE COLLEGE AFC CHAPTER

### *AFC Chapter Member Social – December 2019*

In December, we hosted an AFC membership social at a local restaurant, Koizi’s. It was nice to get members together off campus to socialize and enjoy some good food and great laughs. Having these types of events really brings the members together and helps build relationships. Socials also give a better understanding of different perspectives while engaging in other cultures.

“Alone, we can do so little; Together we can do so much” ~ Helen Keller



### *Leadership Conference – January 2020*

We had several attendees at the 2020 Leadership conference in Tallahassee this year. Not only do we get to meet up with great people, also, we bring back so much wonderful information to share with our home campuses. We were able to share our ideas for the AFC this year as well as for our chapters, regions and commissions. Developing leadership skills is another important reason for attending the conference. PHSC appreciates all of the people who are/were involved with the conference this year. It was a great event. We are looking forward to 2021!



Leadership Conference 2020 – Left to Right: John Fey, Mildred Diaz-Santiago, Pat McGee, Clara Capote, Dr. Eddie Williams



Leadership Conference 2020 - Left to Right: Mildred Diaz-Santiago, Dr. Eddie Williams, Pat McGee, Clara Capote, John Fey, Jaimie Pagels

# **CHAPTER ORGANIZATION**





## Board and Member Meeting

June 6, 2019

- I. Meeting Called to order at 1:30 pm by Breanna Perry
- II. Roll call
  - a. In attendance: Breanna Perry, Brady Nash, Sam Eshelman, Pat McGee, John Fey, Kathy MacLenna, Courtney Benito, Danielle Knight, Mildred Diaz-Santiago, Bernice Wilson, Leslie Chamblee, Ingrid Purrenhage, Audrey Koke, Dr. Eddie Williams, Edward Kincade
- III. Approval of Minutes
- IV. Campus Reports:
  - a. Spring Hill Campus is giving AFC members birthday chocolates and planning a November Holiday potluck.
  - b. North Campus – No report
  - c. East Campus – Courtney and Danielle are also providing birthday chocolates and are planning their table for their adjunct welcome back session.
  - d. Porter Campus – Mildred reported that she is also sending out the birthday chocolates
  - e. West Campus – Kathy is working on the birthday chocolates each month and working on putting the Chapter book together to be submitted by July 31<sup>st</sup>.
- V. Treasurer Report
  - a. Jennifer sent a copy of the report by email – copy is attached
- VI. Membership Report
  - a. Pat reported that Larry Ducey is our newest member and joined as a result of new employee orientation. We voted on awarding \$10 gift cards for each member that recruits a new member (up to 15 gift cards total). There is no limit on the number of gift cards that can be awarded to a member. This will help us meet our goal of recruiting members by September.
  - b. Pat decided that we will purchase cups for member swag. We also discussed purchasing lapel pins for members that want them.
  - c. Mildred suggested creating membership ID cards for all the members to use for the discounts that are available. Kathy will purchase the card stock and send the materials to her to send out to all members along with a list of the benefits.
- VII. Old Business
  - a. Seven people from PHSC attended the Conference on College Teaching & Learning including Jennifer Lewallen.
  - b. Edward Kincade attended the Facilities Conference along with Wayne Miller and gave an overview of the conference.
  - c. Pat gave an overview of the Student Development Conference that was attended by five members. John Fey presented 2 workshops at the conference. Pat and Domi attended some very informative sessions.

## VIII. Current Business

- a. Breanna announced that there is an FDI newsletter and requested that Dr. Williams do a small paragraph write-up about AFC. This will be an ongoing item.
- b. PHSC will be involved in a Habitat for Humanity Build on 7/12/19 in Dade City. Those interested can contact Dean Epo at the Porter Campus.
- c. United Way Hernando has scheduled Stuff the Bus for 7/12 – 7/14 for anyone that wants to be involved. Kathy suggested that we could also put out a box to collect school supplies and donate directly to them in case we didn't have time to participate.
- d. The Fall Faculty Welcome Back will be held on August 15<sup>th</sup> – we will see if we can set up a membership table and provide water or snacks as we have in the past.
- e. Breanna suggested ordering AFC stickers, since it would be a low cost alternative to purchasing pins.
- f. All College Day will be held this year again on 10/8 Bridge to Success, and we will be working to award the Outstanding Supervisory/Career Service Employee award this year. Breanna suggested that past presidents Jaimie Pagels and Kathy MacLenna assist last winner Chris Prockno on a committee to choose the next recipient.

## IX. Conferences

- a. Edward Kincade will be attending the Campus Safety Conference on July 11-12
- b. Pat McGee will be attending the Membership Conference on July 11, 2019
- c. The 70<sup>th</sup> Annual Conference will be held at Innisbrook on 11/6 – 11/8. It will be a money saver if we can share rooms. John Fey suggested setting up a hospitality room since AFC is cutting the number of socials they are providing.
- d. The Teaching and Learning Conference attendees included:  
Jennifer Lewallen, Kevin O'Farrell, Lisa Jones, Katie Thompson and Ashley Cobb.
- e. Margie Burnham reported that our 2019 PI group made up 80% of the attendees to Legislative Days this year in Tallahassee. As a result we gained a few new members for our chapter.
- f. Kathy MacLenna will work on getting the book scholarship information up to date. We failed to advertise and award for the current (ending) spring semester. Will have it ready for the next round in the fall
- g. We will look into when we will start over to issue the next group of CCP scholarships.

## X. Adjournment

- a. Next meeting is July 11, 2019. Board Meeting at 1:30 and Member Meeting at 2:00
- b. Upcoming meeting date 8/8

7/11/2019 Minutes respectfully submitted by: Kathy MacLenna



## Board and Member Meeting

July 11, 2019

- I. Meeting Called to order at 1:30 pm by Breanna Perry
- II. Roll call
  - a. In attendance: Breanna Perry, Brady Nash, Kathy MacLenna, Danielle Knight, Mildred Diaz-Santiago, Bernice Wilson and Terry Wood
- III. June minutes approved by email.
- IV. Campus Reports:
  - a. Spring Hill Campus – Looking into planning AFC @KFC for new membership drive. Will also be recruiting at faculty welcome back meeting(s).
  - b. North Campus – No report
  - c. East Campus – Continuing with the birthday chocolates for members.
  - d. Porter Campus – Mildred worked on getting the AFC member benefits list and printed out member id cards that were distributed to all the campuses. Great job Mildred. Mildred will also be participating with SGA during finals week. They supply snacks, scantron sheets and encouragement to students taking finals.
  - e. West Campus – Jennifer will look into setting up a membership table at the faculty welcome back sessions.
- V. Treasurer Report
  - a. Jennifer sent a copy of the report by email – copy is attached
- VI. Membership Report
  - a. Our newest member is Dr. Alysen Heil.
  - b. We will need 13 new members before 10/1/2019 to reach our goal for this year.
- VII. Old Business
  - a. The AFC Chapter of the year entry is completed and will be sent out soon. Kathy reminded board members to document with emails and include pictures or fliers of all AFC events and or membership drives to show our involvement. Even an agenda where AFC is included on the list will work. The awards committee wants definite proof that we only include AFC sponsored events and pictures or fliers alone without documentation will not be counted.
- VIII. Current Business
  - a. PHSC will be involved in a Habitat for Humanity Build on 7/12/19 in Dade City. Dr. Williams and the Human Services club will be participating with around 30 members. Those interested can contact Dean Epo at the Porter Campus.
  - b. United Way Hernando has scheduled Stuff the Bus for 7/12 – 7/14 for anyone that wants to be involved. Pasco may not be doing stuff the bus, but may be doing a backpack/supply collection.

- c. Pat attended the membership conference on brought back a lot of membership recruitment ideas. She shared what Mildred did with the membership cards and the fliers and many other chapters were impressed with the idea and will be using it on their own campuses as a way to members involved.
- d. We will need to post the information and create an announcement for a Fall book scholarship available for all members enrolled in classes for the fall.
- e. Next to the flower sales in April, the concession stand for the performing art center shows is the most consistent fundraiser that we participate in each year. Kathy will create a new signup sheet for the upcoming year and urged all members to sign up for at least one show. It's only for a couple of hours, and can be a fun experience. Even though you're not in the auditorium, you get to listen to entertaining concerts.

IX. Conferences

- a. The 70<sup>th</sup> Annual Conference will be held at Innisbrook on 11/6 – 11/8. Registration is open now.

X. Adjournment

- a. Next meeting will be 8/8/2019. Board Meeting at 1:30 and Member Meeting at 2:00
- b. Upcoming meeting dates 9/6, 10/4, 11/1, and 12/6

7/11/2019 Minutes respectfully submitted by: Kathy MacLenna



## Board and Member Meeting

August 8, 2019

- I. Meeting Called to order at 1:30 pm by Jennifer Lewallen
- II. Roll call
  - a. In attendance: Jennifer Lewallen, Marianne Swihart, Dominique Phillips-Alvarez, Katherine Damstetter, Wendy Villa, John Fey, Mildred Diaz Santiago, Bernice Wilson, Patricia McGee, Breanna Perry, and Courtney Benito
- III. July minutes – requested revisions sent to Kathy MacLenna.
- IV. Campus Reports:
  - a. Spring Hill Campus – No report
  - b. North Campus – No report
  - c. East Campus – No report
  - d. Porter Campus – Mildred and Bernice will set up a membership table at the PC adjunct welcome back sessions.
  - e. West Campus – Jennifer and Wendy will set up a membership table at the full-time faculty and the WC adjunct welcome back sessions.
- V. Treasurer Report
  - a. Jennifer sent a copy of the report by email
  - b. Jennifer reviewed procedures for submitted travel paperwork and need to have original signatures on forms.
- VI. Membership Report
  - a. We will need 13 new members before 10/1/2019 to reach our goal for this year.
- VII. Old Business
  - a. Edward Kincade was unable to attend the Safety Conference in July.
  - b. Kathy MacLenna submitted the AFC Chapter book for judgement.
  - c. AFC pins, cups and lunch bags are available for giveaways
- VIII. Current Business
  - a. Membership Challenge incentives still available. \$10 gift card for any member that gets one of their coworkers so sign up for the two years.
  - b. AFC pins, cups and lunch bags are available for giveaways
  - c. Kathy MacLenna emailed the concession stand signup sheet for the upcoming Performing Arts Center performances. All members encouraged to sign up.
  - d. Breanna Perry proposed that three CCP scholarships should be available for active chapter members this budget year. A first was made by Pat McGee, with a second by Dominique Phillips-Alvarez. A unanimous vote was made in favor.
- IX. Conferences
  - a. The 70<sup>th</sup> Annual Conference will be held at Innisbrook on 11/6 – 11/8. Registration is open now.



- i. Jennifer will contact the finance department to see if Wine can be purchased with fund 6 funds for the silent auction basket.
    - ii. All members who wish to attend are encouraged to submit paperwork as soon as possible.
    - iii. EIT Department has submitted a few presentation proposals
  - b. It is PHSC's turn to host the Region IV conference.
    - i. Possible date - Friday, April 24, 2020
    - ii. Possible location – Porter Campus (Mildred will check on room availability)
    - iii. Members were asked to start thinking about a keynote speaker and theme for the conference.

X. Adjournment

- a. Meeting adjourned at 2:05 p.m.
- b. Next meeting will be 9/6/2019. Board Meeting at 1:30 and Member Meeting at 2:00
- c. Upcoming meeting dates 10/4, 11/1, and 12/6



## Board/Member Meeting

September 6, 2019

- I. Meeting called to order at 1:30 pm by Brenna Perry
- II. Roll Call
  - a) Breanna Perry, Pat McGee, Dominique Phillips-Alvarez, John Fey, Mildred Diaz Santiago, Bernice Wilson, Leslie Chamblee, Jaimie Pagels, Clara Capote
- III. Approval of Minutes (not enough to vote)
- IV. Campus Reports
  - a) SH is looking into hosting a Thanksgiving pot, AFC will donate \$50 to assist
  - b) NC will also be doing something around the holidays TBA
  - c) EC Congrats to Danielle Knight on the birth of her little girl
  - d) PC plans to join in with student government during finals week in December
  - e) WC Cross Country team will be hosting the Bobcat 5K November 3 at 8 am. Chapter may look into doing a sponsorship again this year. The sponsorship gets the chapter logo onto the race shirts and helps the team with national travel and uniforms.
- V. Treasure report
  - a) Emailed report - balance is \$2626.42
- VI. Membership reports
  - a) Pat reported two new members, Sarah Brunet and Caitlin Gille.
  - b) Twelve total new members meaning we are half way to our goal! Goal ends October 1<sup>st</sup>.
  - c) Brady signed up Caitlin and is the first person to qualify for a \$10 gift card (needs to complete form and take picture with gift card).
  - d) Pat is looking into when the new hire orientation will take place.
  - e) Pat had an idea of adding the AFC member info into the open enrollment paperwork for all college staff to see in October (looking into how to do that).
- VII. Open Issues
  - a) Region IV conference – we are to host, possibly at PC on April 24<sup>th</sup>. Mildred will check on room availability. Jaimie is the interim region director until the position is filled. John will provide feedback on the position within the next few weeks.
  - b) All College Day – Breanna will email outstanding Career Service Award application out on Monday. The chosen individual will be recognized at ACD during the luncheon. We will have a recruiting table outside the “S” building during ACD if anyone can or wants to help please let us know. We may offer snacks or door prizes TBD. AFC stickers are an idea for all members to wear. Maybe something that says, “I AM AFC”. Ideas of a lip sing battle or karaoke session is on the table.
  - c) Annual Conference – Do we want to do a service project? Jaimie said we could have a fundraising table at no cost (maybe a gift card tree or something similar). John mentioned getting a square for the chapter. Brady is picking up wine from

the winery to add into our silent auction basket. Jennifer will be putting the basket together so send any donations to her directly.

VIII. Old Business

- a) Clara Capote and Brady Nash were the lucky CCP scholarship winners
- b) Faculty/Adjunct meetings went well on each campus. Mildred did an awesome AFC presentation during the PC event.
- c) On 9/19 at Innisbrook Pat, Mildred and Clara will attend the 5G power skills workshop
- d) PHSC may host three presentations during the Annual conference at Innisbrook in November. The deadline to enter is September 13<sup>th</sup>.
  - Registration is still open if you want to attend
  - We are required to volunteer for Region IV slots. There are 33 time slots that need to be covered. Kathy may be able to set up an online registration form to sign up. The slots will cover the registration desk as well as the meal ticket table.

IX. New Business

- a) Congratulations to Jennifer Lewallen on receiving the book scholarship
- b) Service project ideas for annual conference are requested if we want to do something. If you have any ideas please send information to Breanna.
- c) Pat mentioned a possible yearlong fundraiser. The funds raised would be used to cover additional registration fees for annual conference.

X. Adjournment

- a) Meeting adjourned at 2:25 pm
- b) Next meeting scheduled for 10/4/19. Board meeting at 1:30 and member meeting at 2:00.
- c) Upcoming meeting dates 11/1 and 12/6

Minutes respectfully submitted by Dominique Phillips-Alvarez



## Board/Member Meeting

September 26, 2019

Meeting called to order at 1:32 pm by Breanna Perry

**In attendance:** Breanna Perry, Pat McGee, Jaimie Pagels, Mildred Diaz Santiago, Bernice Wilson, Leslie Chamblee, Clara Capote

### Reports

- Campus reports-No updates
- Treasurer report – No report at today’s meeting. Jennifer has emailed the report for review.
- Membership reports – Pat reported that we have gained two new members, an AFC welcome email was sent by Breanna to new employees, deadline for the membership drive has been extended to 10/11/19.

### Open Issues

- Region IV Conference April 2020 updates
  - April 3, 2020 is confirmed as the date (Porter Campus)
  - Next steps will be activity form, inform marketing and legal, find food and hotel (Mildred will begin to research), see when call for proposals email was sent last year.
- Outstanding Supervisory Career Service Award (EOTY) Committee
  - Will met Wednesday 10/2 at 2:30PM in Boardrooms to review 7 nominations
- All College Day
  - Schedule was discussed. Jaimie will create a sign-up for times at recruiting table and painting table. \$25 gift card drawing for new members who sign up for AFC at All College Day. Jaimie will look for some good chocolates to hand out (in AFC bucket).
- Silent Auction Items for annual conference
  - Wine bottles were purchased by Brady. Jennifer will put together the basket and take a photo to send to AFC.

### Old Business

- Book Scholarship – Jennifer Lewallen won \$100
- 5G Power Skills workshop – Pat, Clara, and Mildred all reported good group interaction and interesting topics presented
- Annual Conference- Jaimie confirmed Region IV will have a fundraising table and will raffle off a 50-inch television

### New Business



- Cary Cox has requested travel (registration and possibly one night hotel stay) for annual conference. Clara Capote may also be requesting some funds for the annual conference. Process of asking supervisor first, then applying for AFC scholarship, then asking PHSC chapter was reviewed.
- Cary Cox served on the Chapter of the Year book committee
- Jaimie suggested a social on December 6<sup>th</sup> for all AFC members at a central location.

Adjourn at 2:30 pm

Minutes respectfully submitted by Breanna Perry



## Board and Member Meeting

November 1, 2019

- I. Meeting Called to order at 1:31 pm by Breanna Perry
- II. Roll call
  - a. In attendance at Officer Meeting: Breanna Perry, Pat McGee, John Fey, Terry Wood, Mildred Diaz-Santiago, Bernice Wilson, Jessie Balogh, Eddie Williams, Clara Capote, Jaimie Pagels
  - b. Attendance at Member Meeting: (all above) and Emery Ailes, Natalie Morales, Leslie Chamblee
- III. Approval of Minutes
- IV. Campus Reports:
  - a. Spring Hill Campus is planning a November Holiday potluck.
  - b. North Campus is planning a November Holiday potluck.
  - c. East Campus – No report
  - d. Porter Campus is planning to assist with Give a Shout Out at SGA final weeks.
  - e. West Campus – discussed potential plans to assist with Bobcat Bowl photo booth.
- V. Treasurer Report
  - a. Jennifer sent a copy of the report by email
- VI. Membership Report
  - a. Pat reported that we have 14 new members from recent incentives and all college day. We made our goal of 24+ new members for the year which should entitle us to 24 free memberships for 2020.
  - b. Pat contacted Elaine for our membership check for this year
- VII. Open Issues
  - a. Region IV Conference 2020
    - i. Jaimie reported the date is confirmed as April 3, 2020.
      1. Working on theme, hotels, legal, marketing, call for proposals, speaker, service project, and discussed Dr. O'Farrell doing the welcome/introduction.
  - b. AFC end-of-year social
    - i. Dr. Williams suggested Koizi's in New Port Richey
    - ii. Mildred discussed a Saturday retreat at Starkey Park bringing friends and family and renting a pavilion
      1. We may do this in 2020 if there is not enough time to plan for this year.
  - c. Annual Conference Nov 6-8
    - i. Jaime discussed sign up for volunteer time and hospitality room
    - ii. Breanna discussed silent auction and service project
- VIII. Old Business

- a. Discussed All College Day (October 8<sup>th</sup>) and ideas for next year
  - i. Congratulations to Jesse for Employee of the Year and new position at PHSC
  - ii. Dr. Williams suggested AFC have a presentation next year. We discussed that we have done this previous years and should still have the presentations if needed. We also discussed a CCP presentation.
  - iii. A tablecloth should be purchased for next year.

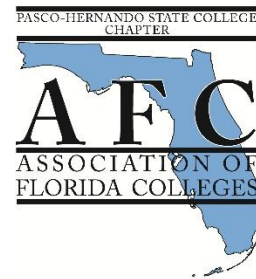
IX. Current Business

- a. Officers for 2020
  - i. Breanna is willing to serve as needed in the upcoming year and mentioned that Courtney is interested in President-elect, Dominique is interested in Publications or Campus Rep.
  - ii. Officers present were interested in the following positions: Clara and Mildred-treasurer, Emery Ailes Membership or NC rep, Jaimie willing to serve as needed, Pat-membership (interested in co-rep)

X. Adjournment

- a. Next meeting is December 6, 2019. Board Meeting at 1:30 and Member Meeting at 2:00

11/4/2019 Minutes respectfully submitted by: Breanna Perry



## Board and Member Meeting

December 6, 2019

- I. Meeting Called to order at 1:35 pm by Breanna Perry
- II. Mildred Diaz-Santiago made a motion to approve the November minutes with corrections and Kathy MacLenna seconded. All approved.
- III. Roll call

Officers/Members in attendance: Breanna Perry, Dr. Williams, Courtney Benito, Wendy Villa, Pat McGee, Mildred Diaz-Santiago, Jaimie Pagels, Emory Ailes, Bernice Wilson, Rakesh Shah, Kayla, Marianne Swihart, Ronteryl Black, Erik Theodore, Leslie and Kathy MacLenna
- IV. Campus Reports:

All campuses have been collection donations for the holiday wreath raffle that includes a \$50 gift card and \$100 worth of scratch off tickets. Congratulations to Pat McGee who continues to be our top fundraiser for raffles.

  - Spring Hill Campus – AFC sponsored the Holiday Potluck/birthday chocolates
  - North Campus – AFC sponsored the Holiday Potluck/birthday chocolates
  - East Campus – Continuing with the birthday chocolates for members.
  - Porter Campus – Mildred I joined Porter SGA Finals Week (December 2-5) with a "Give a Shout Out" activity, collecting appreciation notes from students to honor our faculty and/or staff members. Also providing birthday chocolates for members.
  - West Campus – Will be participating in the Bobcat Bowl by providing a photobooth. Also providing birthday chocolates for members.
- V. Treasurer Report
  - Clara was unable to attend to provide a treasurer report for this meeting.
- VI. Membership Report
  - No new members since our membership drive for AFC. We did meet our goal for new members and will receive 24 free memberships for the year.
- VII. Old Business
  - PHSC once again received Platinum recognitions for the AFC Chapter of the year entry. Please continue to email pictures, fliers and cc Kathy with any events that we attend or sponsor. We get graded on specific criteria each year for the book.
  - The Koizi's social on 12/4 went well with 10 people in attendance. We were unable to provide appetizers because it was a buffet style restaurant.
- VIII. Current Business
  - Region Director, Jaimie Pagels, discussed some of the initial planning ideas for the Region IV conference that will be held at the Porter campus. They are deciding on what to charge for the registration. There was also a discussion regarding a social to be held



the day after the conference and inviting any Region IV members that may still be in town. Mildred was looking into Starkey Ranch - but we will also look into locations that may be more centrally located. There was also a discussion as to whether it should be catered or have people bring in food.

- We held the drawing for the holiday basket and the winner was Wendy Densmore in Career and Testing. Pat McGee and Kathy MacLenna presented Wendy with her prizes following the meeting. Wendy was very thankful and said that “she never wins anything”.
- We voted to continue with the birthday chocolates for 2019. Courtney Benito made a motion which was seconded by Kathy MacLenna. All approved, no one against. Kathy will print color labels for North Campus since they don’t have access to a color printer.

IX. Upcoming Conferences

- Legislative Days Conference - January 28 - 29
- Leadership Conference - January 30 - 31
- Communications & Marketing - April 1
- Region IV - PHSC is hosting on April 3 @ Porter Campus
- Student Development Conference May 19 - 21
- Membership Development Conference July 8
- Campus Safety Symposium July 9 - 10

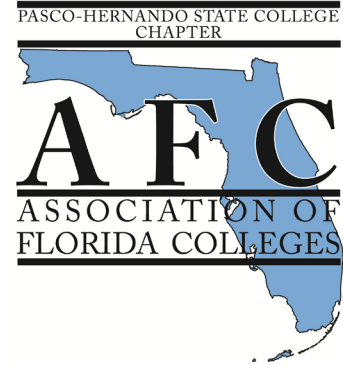
X Adjournment around 3:00 pm. Next meeting will be held on January 10, 2020.

1/10/2020 Minutes respectfully submitted by: Kathy MacLenna

**Location:** Campus Board Rooms

**Date:** 2/7/2020

**Time:** 1:30



## **Board/Member Meeting Minutes of January 10<sup>th</sup>, 2020**

**1:45pm the president called meeting to order by swearing in the new officers who will serve alongside and in support of President**

**Dr Eddie Williams. A**

**The reading and approval of minutes (to be sent)**

**Campus Attendance Reports by Campus Representatives**

- a) SH – Ms. Clara Capote, Ms. Pamala
  - b) NC – Dr. Eddie Williams, Dr. Emery Ailes, and Dr. Bogan, Ms. Cary Cox
  - c) EC – Ms. Caitin Valentine
  - d) PC – Ms. Mildred Santiago
- WC – Kathy MacLenna, Pat McGee, Breanna Perry, John Fey, Courtney Benito

**Treasurer Report by Ms. Clara Capote - \$2,51.08**

- II. Membership Report – We had an awesome end of 2019 year. We met our goals as a chapter but did not win because other colleges were bigger in size than we were. Wendy G won \$116 in scratch offs plus a \$50 gift card. Breanna inquired about free membership. There was discussion, and she will get back to the group. Membership fees will change in July.

### **III. Open Issues**

Region IV Conference 2020 Jaimie calls for proposals Dedicated to Success April 3 workshops, leadership, and higher learning. Porter Campus started planning for park activities. Mildred suggested face painting as an activity; members to volunteer. The venue for the park outing is Lettuce Lake Park. Other activities to include corn hole, boardwalk, kayaking etc. The date is set for April 4 in Tampa near USF for end of conference event.

John Fey - AFC leadership conference and legislation says 1/28 – 1/31. Travel expenses are reimbursable. April 1<sup>st</sup>, Breanna AFC Marketing and public relations requested AFC pay for registration and gas. Ms. McGee made the motioned; and John Fey Seconded. Motion passed.


Kathy: Performing Arts Series. Shows are through the foundation and AFC raises funds during that time. We supply concessions stands- 6 shows total.

Breanna – Valentine’s Day Fundraiser: Door decorating, \$50 gift card, one for each campus! Courtney motioned and Breanna seconded motion passed for the chapter to engage in Valentine Day Door Decorating Contest, and to distribute carnations in April. Katlin from EC suggested we sell cards for Valentine’s Day next time. Pat will monitor health and benefits field.

Next meeting is set for Friday February 7, 2020.

Kathy – we are lacking in Professional Development events. John Fey to coordinate Professional Development movements.

For the good of the order inquiry was made if we could present to PALT to share and present AFC, what we are doing and what AFC is on a statewide level. Dr. Timothy Beard, President is a strong supporter of the Association.



It was moved, and properly seconded, by Dr. Ailes and John Fey respectfully, to adjourn the meeting.  
Meeting adjourned 3:00pm

Submitted by: Dr. Emery Ailes, Recording Secretary



**Location:** Campus Board Rooms

**Date:** 3/6/2020

**Time:** 1:30

PASCO-HERNANDO STATE COLLEGE  
CHAPTER



## **Board/Member Meeting Minutes of February 7<sup>th</sup>, 2020**

**1:30pm the president Dr Eddie Williams called meeting to order**

**Dr Emery Ailes The reading and approval of minutes**

### **Campus Attendance Reports by Campus Representatives**

SH – Ms. Clara Capote, Dr. Eddie Williams,

- Motion to accept agenda and minutes. Ms Capote is working on schedule for Health Fair

NC – Dr. Emery Ailes, Ms. Jamie Pagel Ms. Cary Cox

- Ms. Cox is working on Valentine Day/Black History Month flier and door contest. Pat McGee motioned and Jamie seconded to combine our Valentine Day celebration with Black History Month door decorating context. Motioned carried. Also tables secured for health fair

EC – Ms. Kaitlin Valentine

- Nothing to report

PC – Ms. Mildred Santiago Mr. Eric Theodore

- Collecting donations, will work Health Fair, and will continue Chocolate Bar distribution.

WC – Kathy MacLenna, Pat McGee, Breanna Perry, Courtney Benito, Christine Smith

- Working on Newsletter to send to AFC.

### **Treasurer Report by Ms. Clara Capote**

- Travel out of district \$3,174.89; and Fund 6 \$3,197.81
- It was moved and second we accept treasury report. Motion carried.

**II. Membership Report** – Pat Mc Gee: New fliers for new membership, CCP and \$20 gift card...each campus should have stands for table. Anyone that sign up now they will be signed up at a prorated rate. Emails communication will be sent out regarding membership dues increase. Mildred: to recruit to take advantage of low rate before July 1<sup>st</sup>. Question from Clara about process used to purchase...to be continued

### **III. Open Issues**

Region IV Conference 2020 Jaimie: April 3 Wesley Chapel at Wiregrass workshops, continuing education commission team at Porter Campus. Jamie is creating teams ie Welcome Team, Workshop team Mildred; Service Project Lead Breanna, Clara food decorations and sponsorships. Dr Williams and Jamie need help with securing sponsorships. April 1<sup>st</sup>, Breanna AFC Marketing and public relations requested AFC pay for registration and gas.

Christine Smith: Technology Commission: Region Conference are together this year. Jesse Clayton is the chair who directed Christine to ask chapter to pay for travel who will either drive or fly. Budgeted: 347 miles plus \$122 per night hotel totaling \$592.55. It was asked did she apply for AFC scholarship.

It was moved, and properly seconded, to adjourn the meeting at 2:48pm

Meeting adjourned 2:28pm



Submitted by: Dr. Emery Ailes, Recording Secretary

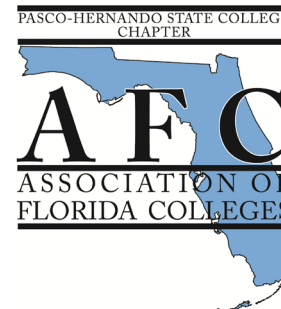




**Location:** Campus Board Rooms

**Date:** 3/6/2020

**Time:** 1:30



## **Board/Member Meeting Minutes**

- I. Call to order: President Eddie Williams**
- II. Roll call– Dr. Eddie Williams, Ms. Mildred Diaz Santiago, Ms. Clara Capote, Dr. Emery Ailes, Ms. Cary Cox, Ms. Pat McGee, Mr. John Fey, Ms. Melanie Alvarez,. and Kayla (I didn't hear last name and humble apologies if I omitted anyone)**
- III. Approval of minutes from last meeting**
- IV. Campus Reports by Campus Representatives**
  - a) SH – Kayla: Valentine's Day and Black History Month Doors were decorated
  - b) NC – Carey: At least two Valentine's Day and Black History Month Doors were decorated
  - c) EC – No Report
  - d) PC
    - **Promoted the AFC Door Decoration Contest at Porter. Not sure if there was any participation.**
    - **Worked the membership drive at the Health and Benefit Fair done at Porter on Thursday, February 20. We recruit one new member: Leonor Nemeth.**
    - **Continue sending birthday chocolates to both members and non-members as a membership drive.**
    - **I will be working the Career and Professional Employee Commission table at the AFC Region IV and WACE Commission Joint Spring Conference on April 3.**
    - **I will attend the 5G Power Skills for College Professionals Workshop at Daytona State College on April 9, 2020.**
  - e) WC – No Report
- V. Treasurer Report submitted by Ms. Clara Capote. Current balance in Fund # 6 is \$3401.79; current balance of Out of District account is \$1,222.00**
- VI. Membership Report**
  - **With the help of the campus representatives, the AFC On-Campus presentations are coordinated. Thanks to Cary, Brady, Kayla and Caitlin for all your help.**
  - **The promotional flyer is ready. I will send an email blast to members when we come back for Spring Break, but we will need help from all of you to promote the presentations to non-members at your respective campus.**
  - **Free one-year memberships will be raffled between non-members that attend the presentation, fill out the application and agree to do payroll deduction.**
  - **We will be requesting people to RSVP by the Friday before the on-campus presentation scheduled date, so we have an idea of how much dessert we need to buy. Pat will buy the dessert for West Campus, Dr. Williams will take care of North and East Campus, I'll take care of Porter, and Clara will ask Courtney Higgins if she can buy the dessert for Spring Hill. Thank you all very much for your help.**

## VII. Open Issues

### **Region IV Conference 2020 updates – Attachment**

AFC Communications and Marketing/Florida Public Relations Conference (April 1)

Performing Arts Series (Fundraiser)- March 21

### **Lettuce Lake Park-4/4**

- **The promotional flyer is ready and will send an email blast to members when we come back from Spring Break.**
- **I plan to have an icebreaker from 1:00 p.m. to 1:30 p.m., and a Photo Scavenger Hunt will start at 1:30 p.m. I would like to set up a post for the contest in the Chapter Facebook page and then have participants submit their scavenger hunt photos as replies. The first team that submit all the required photos wins. Who can help me to create a placeholder on the Chapter Facebook page?**
- **I decided that the only activity that will have prizes for winner will be the Photo Scavenger Hunt. Each team will be limited to 4 members and I plan to give an AFC plastic tumbler and a \$10 gift card to each team member of the winner team. That would be a total of \$56, \$40 for the gift card and \$16 for the AFC Plastic Tumblers. Is everyone okay with that?**
- **I plan to visit the park during the Spring Break to finalize the planning and the Photo Scavenger Hunt. I will send the Photo Scavenger Hunt for your consideration once is finalized.**

Valentine's Day/Black History Month Door Voting

April 22-Employee Appreciation Day (Carnations/Lollipop Bouquets)

Legislative Update/Brown Bag Lunch with Sunrise Group

Professional Development Trainings

Membership should get and review copy of chapter ByLaws

Brain Storming to Increase Membership

Continue Book Scholarship (We didn't do for Spring Semester)

## VIII. Old Business

The Health and Benefit Fairs, Newsletter???

## IX. New Business

Travel Budget

Hernando Cares 5K & Social & Human Services 5K (Sponsorship)

**Adjournment:** Meeting adjourned at 2:34pm

Next meeting will be on April 10<sup>th</sup> – Board Meeting @ 1:30 and Member Meeting @ 2:00

Minutes submitted by: Dr. Emery Ailes, Secretary and Ms. Mildred Santiago Assist Secretary.