

ASSOCIATION OF FLORIDA COLLEGES
Florida College System Council of Presidents
Meeting Minutes

August 28, 2020

1.0 CALL TO ORDER

Chair Pickens called the August 28, 2020, business meeting of the Florida College System Council of Presidents to order at 1:04 p.m.

2.0 Quorum Check

Chair Pickens asked Marsha Kiner, AFC Executive Director, to call roll of the Council members who were present.

Greg Haile
Sarah Clemmons
Jim Henningsen
Tom LoBasso
Jim Richey
Jeff Allbritten
Lawrence Barrett
Jonathan Gueverra
John Avendano
John Holdnak
Ken Atwater
Ed Massey
Stanley Sidor
Rolando Montoya
John Grosskopf
Ava Parker
Tim Beard
Ed Meadows
Angela Garcia-Falconetti
Paul Broadie
Georgia Lorenz
Thomas Leitzel
Carol Probstfeld
Joe Pickens
Tonjua Williams
Jim Murdaugh
Sandy Shugart

A quorum was confirmed for the meeting.

Members of the press were identified on the line. Florida Channel, Politico, and WFSU Public Media had representatives present.

3.0 Council of Presidents Minutes

Chair Pickens presented the minutes from the June 25, 2020, Council of Presidents Zoom Business Meeting. The minutes for approval can be found on pages 1-6 of the meeting materials packet located on the AFC website.

3.1 Council of Presidents Zoom Business Meeting Minutes – June 25, 2020

Upon a motion by Dr. Massey and a second by Dr. Lorenz, the minutes presented were unanimously adopted by the Council.

4.0 Report of the Chair

Chair Pickens deferred his report to the end of the Business Meeting agenda.

5.0 Report of the Chancellor, Division of Florida Colleges

Chancellor Kathy Hebda stated that she will email a written report to the Council following the meeting. Chancellor Hebda shared some highlights from her report. The first was that the Student Success Center has been collecting innovative practices during COVID. The Center has partnered with all the Leadership Councils throughout the FCS to document the innovations that colleges are using during the pandemic.

The Florida Pathways Institute will kick off September 22-23. The first session will be Transformation at Scale. Speakers for the session will be from the local, state, and national level.

The Chancellor shared that students were able to be placed into Developmental Education and Dual Enrollment without their placement scores due to the pandemic. As a part of the Developmental Education report, a section on alternative methods has been added. Data collected at the end of the Fall Term will be used to examine the students' success rate, the time period for data collection and finalization will be in February 2021.

The Chancellor shared that the State Board of Education will meet in September. A main point of that meeting is to vote on their Legislative Budget Request. Also, at that meeting the Chancellor hopes to propose for their adoption, an amendment to the rule 6A14095, Site Determined Baccalaureate Access, for the sole purpose of having updated and streamlined the form that is used to submit requests for new baccalaureate programs. A request has also been made for an update to be provided on Career and Technical Education.

The Chancellor shared that the budget process for the State Board of Education will not have a workshop this year. Commissioner Corcoran is talking individually with members this year to do outreach. He shared with the Chancellor that he would appreciate getting with Chair Pickens and Chair Falconetti to discuss legislative priorities and policy items.

Dr. Atwater asked, on behalf of his board, if the waiver for the statutory requirement of having in person board meetings has been reinstated or if virtual board meetings will continue to be allowed. Chair Pickens shared that the waiver was extended for one more month. The Chancellor replied that virtual meetings are currently allowed through the end of September. She will check the extension and report back to the

Council.

Dr. Meadows referred to a request for information that was sent from the Chancellor's office. The information requested is for plans and actions by the colleges with students who receive positive COVID-19 results. Dr. Meadows stated that the requested report of information is too lengthy for college staff to complete at this time. Chancellor Hebda replied that the report should not be too detailed, and she would be happy to meet with any presidents who are having difficulty in completing the report. Chancellor Hebda shared that the report of information is being collected to share with Governor DeSantis and Commissioner Corcoran.

6.0 Report of the Chancellor, Division of Career and Adult Education

Chancellor Henry Mack stated that he will email a written report to the Council following the meeting. He thanked and congratulated the Council for the hard work that was put into the submitted applications for the \$35 million Rapid Credentialing Economic Recovery Prosperity Initiative that was part of Governor DeSantis' CARES Act initiative.

The Chancellor shared that an announcement about a partnership with a major funder is forthcoming. A workgroup will be gathered for further work on the funding framework.

The Chancellor shared that his office is currently reviewing 1,500 individual local program templates for program quality that were received after asking for additional data after the statewide review was complete earlier this year.

The Chancellor provided an update on Career Source Florida. Career Source was the only eligible applicant for the Reimagine Workforce Preparation Grant opportunity out of the US Department of Education.

The Chancellor shared that the RFP for the \$10 million to expand apprenticeships will soon be released. Additionally over the coming months his office will be working with Ed Strategy Group on rethinking and reimagining Adult Education in Florida.

Dr. Lorenz asked Chancellor Mack how would it be known that Florida has met the goal to become the number one system nationally for Workforce Education. Chancellor Mack explained that the Credentials of Value Framework will help in evaluating and will be the first step in crafting a measure in determining that the goal has been met.

7.0 Bylaws Amendments

Chair Pickens referred to the document containing the Bylaws Amendments that were lodged at the June 25, 2020, Council meeting. The document can be found on pages 7-11 of the meeting materials packet available for download on the AFC website. The previously lodged amendments are noted in red.

Chair Pickens referred to the Bylaws amendment regarding the addition of a Vice Chair-elect in ARTICLE IV, Section 4. President Pickens stated that the amendment would create a succession plan for the Vice-Chair.

Upon a motion by Dr. Barrett and a second by Dr. Leitzel, the amendment was adopted unanimously.

President Pickens asked Dr. Barrett to read through the remaining proposed Bylaws Amendments.

Dr. Barrett requested the proposed amendment under ARTICLE I, Section 2. to be withdrawn.

Dr. Barrett presented the proposed amendment under ARTICLE II, Section 2. The amendment would add the Council for Workforce Education to sentence one of paragraph two.

Upon a motion by President Grosskopf and a second by Dr. Massey the amendment was adopted unanimously.

Dr. Barrett presented the third amendment under ARTICLE III, Section I. The amendment would replace the second sentence with, There will be a minimum of 6 face to face meetings each year with the other meetings being held virtually. All meetings will have the opportunity to have virtual access for the purpose of members able to engage in discussion and voting.

Upon a motion by Dr. Gueverra and a second by Dr. Williams the amendment was adopted unanimously.

Dr. Barrett presented the proposed amendment to ARTICLE III, Section 3. The amendment would delete all verbiage after sentence one and add, No proxies will be considered for quorum or voting.

Upon a motion by Dr. Grosskopf and a second by President Haile the amendment was adopted unanimously.

Dr. Barrett presented the proposed amendment to ARTICLE IV, Section 3. The amendment would add, Each year the organization will put forth a Policy and Advocacy Agenda for the upcoming Legislative year no later than September 30th. The entire voting membership will have the opportunity to vote on this agenda. A super majority of 60% of membership (17 presidents) shall be required to approve the Policy and Advocacy Agenda.

Upon a motion by Dr. Massey and a second by Dr. Lorenz the amendment was adopted unanimously.

Dr. Barrett present the proposed amendment to ARTICLE IV, Section 4. The amendment would add a Parliamentarian to the Organization Structure. The verbiage to be added reads, The organization shall select a Parliamentarian each year as part of the Executive Council of the organization. Roberts Rules of Order and Parliamentarian will be the final decider in any procedural issues that are challenged by its membership.

Upon a motion by Dr. Broadie and a second by Dr. Falconetti the amendment was adopted unanimously.

Dr. Barrett presented the proposed amendment to Article IV, Section 6. The amendment would add the verbiage, There must be 48-hour notice of the action items on business agenda or for emergency actions. This notice will be sent via email or written request as an action item to each President. A formal vote will be taken for

each action item with specific notations of who voted in favor or against action items. The current Chairperson of the COP and/or the P&A Chair after consulting with the steering committee will be the only individuals allowed to request emergency actions and votes from the organization. All other agenda items and action items of the organization can be placed on an agenda by an eligible council member.

Upon a motion by President Haile and a second by Dr. Gueverra the amendment was adopted unanimously.

Dr. Barrett presented the proposed amendment to Article IV, Section 8. The amendment would add the verbiage, ½ of the membership plus one, to the end of sentence two.

Upon a motion by President Haile and a second by Dr. Avendano the amendment was adopted unanimously.

President Grosskopf asked that the Association of Florida Colleges add the revised footnote on the updated COP Bylaws and ensure the correct version is uploaded to the AFC website.

8.0 COP/SBOE Proposal

This item was withdrawn at the request of the sponsor, Dr. Sandy Shugart.

9.0 DII Softball Initiative for 2021-2022

Chair Pickens shared that the NJCAA requested that programs that need to may request to move divisions (move from Division I to Division II or Division II to Division III) to prevent programs from being eliminated. Chair Pickens reminded the Council that programs who wish to move divisions may do so between now and the middle of January 2021.

10.0 Establish Meeting Schedule for 2020-2021

Chair Pickens asked the Council if they would prefer to meet virtually for one full day to include Professional Development, Policy and Advocacy Committee, and the COP Business Meeting. After some discussion, it was decided that the third Friday of each month would be dedicated for Council meetings. The AFC will create a document to include the meeting dates.

11.0 COP Committee and Work Group Reports

11.1 Articulation Coordinating Committee

Dr. Massey shared that the Committee has not met and does not have a report at this time. He did share that the Chancellor is considering names to present to the Commissioner for a new Articulation Coordinating Committee Chair.

11.2 Distance Learning Committee

Dr. Sidor shared that the Committee will have a full report for the next Council meeting. He highlighted the results of a Distance Learning Survey. The full results will be shared at a later time.

11.3 Florida College System Risk Management Consortium

Dr. Holdnak presented the items for ratification to the Council. The items

presented can be found in the information packet available for download on the AFC website.

11.3.1 Vision Plan

11.3.2 Employee Benefit Plans 2021 Recommendations

Upon a motion by Dr. Broadie and a second by Dr. Clemmons items 11.3.1 and 11.3.2 were approved unanimously.

11.3.3 Property/Casualty Audit & Operations Committee Chairs Term Appointment

Upon a motion by Dr. Henningsen and a second by President Haile the Property/Casualty Audit was approved unanimously.

Dr. Holdnak shared that he and President Grosskopf's terms as Committee Co-Chairs have expired. They both agreed to continue the current year as Co-Chairs.

Upon a motion and a second by acclamation President Grosskopf and Dr. Holdnak were approved to remain as Operations Committee Co-Chairs.

Chair Pickens asked if the terms as chair are designated and what needs to be done to create staggered terms. Dr. Holdnak will create a plan for staggered terms for both he and President Grosskopf.

11.3.4 FCSRMC Financials and FCSRMC Operations Committee Membership
(Informational)

11.4 Media and Public Relations Committee

Dr. Allbritten introduced Logan Lewkow from the Moore Agency. Mr. Lewkow presented the Fall 2020 Communications Strategy for the Council. The document can be found on pages 15-23 of the meeting packet which is available for download on the AFC website.

12.0 COP Support Council Reports

12.1 Council of Instructional Affairs

Dr. Brittany Snyder, chair, provided an update to the Council. A submitted report is available on pages 24-25 of the meeting packet available on the AFC website.

12.2 Council of Student Affairs

Ms. Eileen Stork, chair, provided an update to the Council. The Council has generated a survey to all the colleges regarding serving students during the time of COVID. The results have been shared with colleges. The Council is also working on AFC engagement and recently met with Ms. Kiner, Executive Director and Matthew White, Association President. The Council will have a meeting in October, the agenda is forthcoming.

12.3 Council of Business Affairs

Dr. Heather Bigard, chair, shared an update to the Council. The Council has been meeting bi-weekly and extensively discuss the CARES Act funding. The Council will meet on September 17.

12.4 Florida Council for Resource Development

Mr. Cleve Warren, chair, shared an update to the Council. The Council has been meeting regularly. The Council has been meeting separately in groups for Foundations and for Grants.

12.5 Council for Workforce Education

Dr. Nasser Hedayat, co-chair, shared an update to the Council. He shared that a further conversation on Awaited Limited Access will continue during a meeting this month.

12.6 AFC Legislative Committee Update (college staff lobbyists)

Ms. Jessica Kummerle, chair, shared that the lobbyists group held their first meeting on Friday, August 21. The Committee elected a Vice Chair, Ms. Lacey Hoffmeyer from Broward College. The Committee will work with a strategy of communication and unity for this year. The Committee is currently working on a legislative strategic plan as well as a calendar to share with the Council.

13.0 Florida College System Activities Association

Dr. Sidor introduced Ms. Kelly Warren, FCSAA Executive Director. She presented the 2020-2021 Executive Committee Roster for Council approval. The proposed roster can be found in the meeting packet available for download on the AFC website.

13.1 2020-2021 Executive Committee Roster

Upon a motion by President Haile and a second by Dr. Probstfeld the 2020-2021 Executive Committee Roster was adopted unanimously.

13.2 2020-2021 Calendar and Hall of Fame Class

Ms. Warren shared information on the 2020-2021 Calendar and the FCSAA Hall of Fame Class. Dr. Massey was included in the Hall of Fame Class. A submitted report of information can be found on pages 26-29 of the meeting packet available for download on the AFC website.

14.0 Association of Florida Colleges Report

Mr. Matthew White, AFC President, updated the Council on the resignation of former Executive Director, Michael Brawer. He then introduced Interim Executive Director Ms. Marsha Kiner. Mr. White shared that he and Ms. Kiner are currently hosting a listening tour with all the FCS Presidents and Council Chairs. They are listening to concerns and providing an Association update and commitment. He shared that the Association has expanded the listening tour to include long range strategic planning of the Association with town hall meetings to better help determine the Association's future. Mr. White shared that the Association will be hosting a Cybersecurity Summit on September 30th and shared that the Association's Annual Conference will be hosted virtually this year. More information to come.

Ms. Kiner highlighted the webinars that the Association has been hosting since April. She shared that the Faculty Commission will be hosting a series of virtual roundtables to share best practices for teaching and reaching students during this time. The Equity Commission is also hosting a series titled, Social Justice Matters, to discuss current social justice issues. Ms. Kiner shared that a series of webinars is being created for each institution and further information will be shared soon on those. A submitted

report of information from the AFC can be found on pages 30-33 of the meeting packet available for download on the AFC website.

15.0 Announcements/Other Business

There were no further announcements or other business for the Council to discuss.

16.0 ADJOURN

Chair Pickens adjourned the Council of President Business Meeting at 3:00 p.m.

Policy & Advocacy

At 3:01 p.m., Dr. Falconetti, chair, convened the meeting of the AFC Policy and Advocacy Committee.

1.0 The Southern Group Contract

Dr. Falconetti withdrew item 1.0 The Southern Group Contract from this meeting agenda.

2.0 FY 2020-2021 Legislative Agenda / SBOE Message

Dr. Falconetti shared that she and President Pickens will continue collaborating with members of the Council, Commissioner Corcoran, Chancellor Hebda, and Chancellor Mack to develop and finalize the budget. To be included will be the Legislative Budget Request for the Florida College System to present at the State Board of Education during the September 23rd, State Board of Education Meeting. Dr. Falconetti shared that the Presidents have previously reviewed a list of items that were relevant last year and are becoming even more relevant this year with the addition of a few new items.

3.0 Lobbyist Commission Leadership

The AFC Legislative Committee Chair, Jessica Kummerle was introduced during the COP Business Meeting.

4.0 ADJOURN

President Pickens shared that he would like to see the Wattenbarger Award renamed to the Wattenbarger/Massey Award, to honor Dr. Massey for all his contributions and his many years of service to the Florida College System. Dr. Meadows shared that in honor of the value that Dr. Massey's has brought to the Florida College System, he would like to see a new award that would be awarded from the COP in Dr. Massey's honor created.

The Presidents shared congratulations to Dr. Massey on his retirement.

Dr. Falconetti adjourned the AFC Policy and Advocacy Committee Meeting at 3:21 p.m.

Florida College System Council of Presidents

Agenda Item Request Form

Agenda Item Name: [Get There Florida](#)

Date of COP Meeting for Agenda Item Consideration: [October 16](#)

Presenter: [Travis Jordan, Florida Department of Education](#)

Description of Agenda Item:

[The Florida Department of Education will provide an overview on Get There Florida, conduct a walkthrough of the website and brand portal, as well as hold a discussion on Spring 2021 enrollment plans.](#)

Action Requested:

COP Approval_____

Information Only_____

Discussion Item_____

List Background Information Provided:

Disposition of Item:

GET THERE

ACTION TOOLKIT

A Florida Department of Education Initiative

GetThereFL.com

**A FUTURE BEGINS WITH A CHOICE.
A FIRST STEP IN THE RIGHT DIRECTION.
A MOVE TOWARDS SUCCESS.**

**AND THE FLORIDA DEPARTMENT
OF EDUCATION WANTS TO
HELP FLORIDIANS**

GET  THERE



fldoe.org

TABLE OF CONTENTS

Get There materials are available for free so you can develop your own activities and support around the initiative – so we can get Floridians on a pathway to success.

ABOUT GET THERE 2

Learn why the Florida Department of Education is advocating for Career and Technical Education (CTE) to gain critical skills needed in Florida's industries.

GO SOCIAL 5

Quick tips to help with social media support for Get There and stay up to date with the latest list of social media accounts to follow.

READY-MADE SOCIAL MEDIA POSTS 6

Spark further conversations across social media with ready-made content cards, short-form videos and cover photos.

READY-MADE EMAIL COPY 8

Send out an email to share the benefits of CTE with students, colleagues or partners.

READY-MADE NEWSLETTER COPY 10

Spread the word about the Get There initiative with our sample newsletter copy.

CUSTOMIZABLE NEWS RELEASE 11

Insert a few key details into our easily customizable news release and send to local media to help educate Floridians about the opportunities that exist in your region.

ONE-PAGER 12

Share more information about the Get There initiative with your professional and personal contacts on- and off-campus.

PROMOTIONAL FLYERS 13

Promote your program offerings with our ready-made promotional flyers.

GET THERE

Get There promotes Career and Technical Education (CTE) as a modern approach to higher education and training for students in every walk of life. What CTE offers is a way for students to gain skills and earn credentials in some of Florida's most critical and desirable industries. And unlike traditional higher education, CTE programs set students on the right path in less time with less cost. That means they can get into a career today without the worry of debt tomorrow.



SUCCESS STARTS NOW.

Get There with CTE.

GET THERE WITH A FLORIDA COLLEGE

Get There is a workforce education initiative powered by the Florida Department of Education.

We are advocates for Career and Technical Education (CTE) in Florida, connecting students with educational opportunities and career pathways in their communities. Get There accelerates students' success, moving them towards their future and ensuring a talented workforce.

CTE is an exciting option besides the 4-year university track. It's a path to livelihood right out of school. Students enroll in high-quality, in demand workforce programs at Florida colleges, move quickly and gain critical skills needed in Florida's essential and emerging industries. CTE courses teach specialized skills to fill gaps within businesses and Florida's workforce.

Students get to work faster, affordably and when our state needs them most – now.

WHY GET A CTE CREDENTIAL?

In less time than it would take to earn a 4-year or longer college degree, students can walk away with a CTE credential. These credentials provide the knowledge and specialized skills that can meet employment demand or accelerate a career. Our state needs talented workers. This exciting option gets them there faster and affordably.

WHAT ARE THE CAREER PATHWAYS?

Choosing a CTE program accelerates students towards their careers. There are 17 mid- to high-wage career pathways in a variety of Florida industry sectors, depending on the skills they are interested in learning. View a list of CTE career pathways and their offerings [here](#).

HOW DO I ENROLL IN A PROGRAM?

To move towards success in your future with CTE, enroll at an institution in your community. Visit our locator [here](#) and connect with local colleges to see what programs are available. With 48 technical colleges and 28 state colleges in Florida, there's opportunity for everyone.

48 FLORIDA TECHNICAL COLLEGES

28 FLORIDA STATE COLLEGES

20 WEEKS OR LESS IN MOST PROGRAMS

17 CAREER PATHWAYS TO CHOOSE FROM

GET THERE



GO SOCIAL

Social media can be a powerful tool to help spread the word about Get There. By sharing content across your personal or business social media, you're helping us educate Floridians about the opportunities that exist with CTE.

TOP FIVE TIPS

1. SHOW YOUR SUPPORT

Update your social media channels with Get There cover photos.

2. GO SOCIAL

Download our social media assets and use across your personal and business social media pages with our sample social media copy.

3. ENGAGE ON SOCIAL

Engage with the Florida Department of Education across social media at @EducationFL.

4. TAG US

To help the Florida Department of Education share your posts across social media, tag us in the posts so it's easy for us to retweet and repost.

5. MAKE IT PERSONAL

Share your passion and personal experience with CTE.



READY-MADE SOCIAL MEDIA POSTS

To help you spread the word about the Get There initiative, we have some ready-made copy that might inspire you to share your support across social media. Use some of our social media images.

[DOWNLOAD IMAGES >](#)

TIP

For Facebook and LinkedIn, include the link in the status bar of your social media post. Once the image populates, you can remove the link from the post copy. On Facebook, Twitter and LinkedIn, share a link to: GetThereFL.com.



Facebook facebook.com/educationFL



Instagram instagram.com/educationFL



Twitter twitter.com/educationFL



Youtube youtube.com/educationFL



LinkedIn linkedin.com/company/the-florida-department-of-education

FACEBOOK

Get into a new job with CTE. Career and Technical Education programs get you there faster and more affordably than a 4-year university.

Learn how at GetThereFL.com.

Are you moving towards a successful future fast enough? With a CTE credential, you'll gain skills in a high-quality program for an in demand industry.

Visit GetThereFL.com to learn more about these successful programs.

Get There by gaining critical skills designed to get you in the workforce faster. Enroll today in a program and get to work faster.

Find career pathways at GetThereFL.com.

TWITTER

Get into the workforce faster and learn new skills with Career and Technical Education (CTE).

**Learn how at
GetThereFL.com.**

Your future starts now with a stackable credential in a CTE program.

**Visit GetThereFL.com
for more.**

Start your career in less than a year or move up in your current job. Find a CTE program that works for you.

Visit GetThereFL.com.

LINKEDIN

Looking for a new job? Get into a new job faster and more affordably than a university with Career and Technical Education (CTE). You will move through a CTE program and join the workforce on an accelerated path to success.

**Learn how at
GetThereFL.com.**

Are you moving towards a successful future? With a valuable credential, you will gain skills in high-quality program for an in demand industry.

You will move through a CTE program and join the workforce on an accelerated path to success.

**Visit GetThereFL.com
for more.**

The Florida Department of Education's initiative, Get There, is all about gaining critical skills. Despite a challenging economy, you can get through a credential program and start that career.

**Find credentialing
programs at
GetThereFL.com.**

INSTAGRAM

Make your job search easier. Get the skills that employers are looking for today. Get There with a Florida college.

Enroll now.

Learn more in bio.

The economy is challenging. Don't let that hold you back from your dream job.

Get There faster and enroll today in a CTE program.

Learn more in bio.

Get There by gaining critical skills designed to get you into the workforce faster.

Enroll today and get to work faster and more affordably than a 4-year university.

**Find a program near
you in bio.**



“This program has given me opportunities that I never would have dreamed of. When I came into this program, I thought in a year’s time, I’d be a surgical tech – but in the five years since, I have not only excelled in my career but have come back to the same school to be a co-instructor and clinical coordinator.”

— Tammy C.

GET THERE

READY-MADE EMAIL COPY

To share with your students, colleagues and partners, we have sample email and newsletter copy and downloadable email headers.

[DOWNLOAD HERE >](#)

SUBJECT LINES

- Department of Education launches new initiative
- Get There initiative connects students to CTE programs
- Success Starts with CTE
- Get There with CTE

PREHEADER COPY

A future begins with a choice. A first step in the right direction. A move towards success. And we want to help Floridians “Get There.”

BODY COPY

The wide-ranging effects of COVID-19 are just beginning to be realized, with Florida experiencing economic disruption and challenges to employment.

Education leaders have identified an opportunity to raise awareness about Career and Technical Education (CTE) as a modern approach to higher education and training for students in every walk of life. Get There is a workforce education initiative powered by the Florida Department of Education, which highlights the 17 career pathways offered at Florida’s 48 technical college and 28 state colleges – and positions CTE programs as an exciting option, in addition to the 4-year or more traditional university track.

[GetThereFL.com](#) serves as a resource for prospective students to:

- Educate themselves on the benefits of CTE
- Align themselves with their interests within a career pathway
- Connect with their local college to learn more and enroll in a program

The Get There initiative accelerates students’ success, moving them towards their future and ensuring a talented workforce. Simply put: students get to work faster, more affordably and when our state needs them most – now.

[Learn More](#)

READY-MADE NEWSLETTER COPY

To share with your students, colleagues and partners, we have sample email and newsletter copy and downloadable email headers.

[DOWNLOAD HERE >](#)

HEADLINES

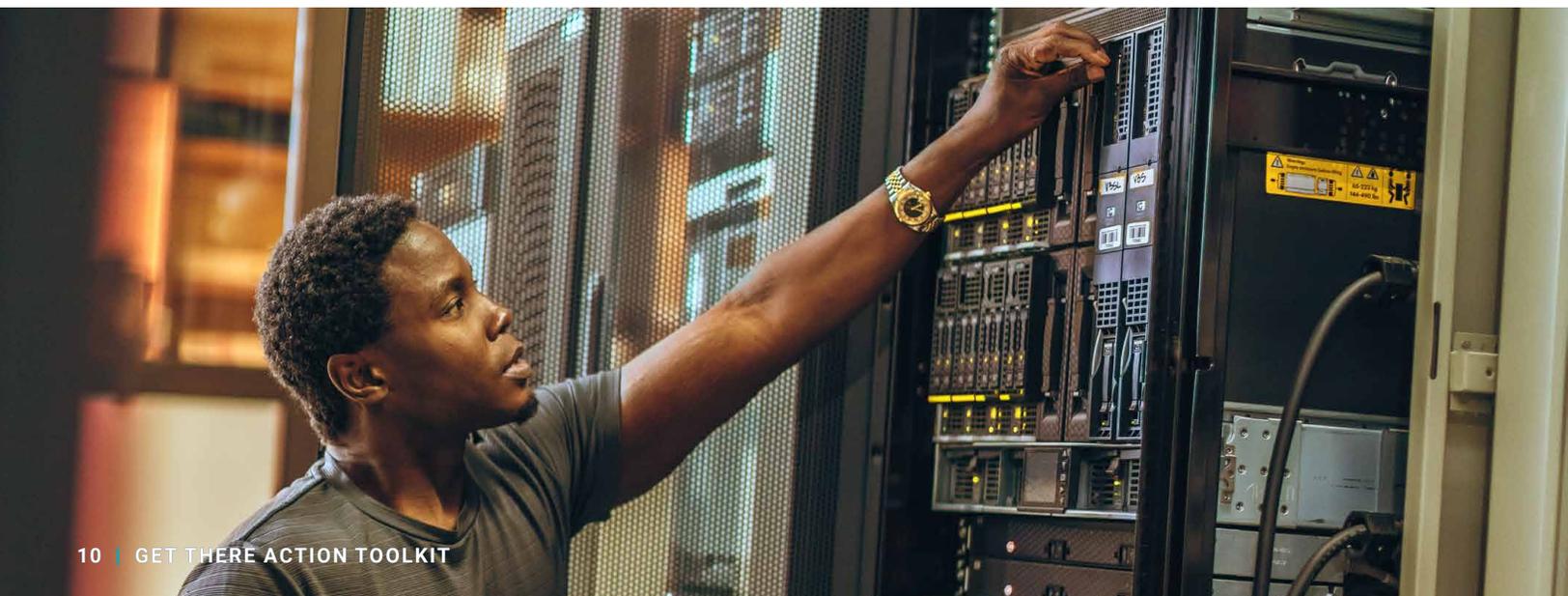
- Department of Education launches “Get There” initiative
- Get There initiative connects students to CTE programs
- Success Starts with CTE
- Get There with CTE

BODY COPY

The Florida Department of Education’s workforce education initiative, Get There, serves as a resource for prospective students to educate themselves on the benefits of Career and Technical Education (CTE), align themselves with their interests within a career pathway – and most importantly, connect with their local college to learn more and enroll in a program.

With CTE, students get to work faster, more affordably and when our state needs them most – now.

[Learn More](#)



CUSTOMIZABLE NEWS RELEASE

If you are inspired to share this with local media or journalists with which you have an existing relationship, we have a customizable news release that you can use – all you have to do is insert a few key details.

For Immediate Release

Contact:

[INSERT: Name and Title]
[INSERT: Phone Number]
[INSERT: Email Address]

[INSERT: Date]

[INSERT: College Name] Partners with Florida Department of Education for new workforce education initiative
Get There positions career and technical education as solution to workforce needs

[INSERT: City], FLA. (INSERT: Date) – [INSERT: College Name] is excited to join forces with the Florida Department of Education (FDOE) for a new workforce education initiative aimed at raising awareness of short-term career and technical education programs. *Get There* Florida highlights the key benefits of the programs available locally in [INSERT: City] and to all Floridians statewide.

[INSERT: Quote from College President/Director]

Career and technical education, often referred to as “CTE”, serves as a critical component in preparing individuals for occupations important to Florida’s economic development. Program offerings are organized into 17 career paths and are geared toward middle school, high school, district technical school, and Florida College System students throughout the state.

“*Get There* accelerates student success, preparing them for their future and ensuring a talented workforce,” said Kathy Hebda, Chancellor of the Florida College System. “With 28 state colleges and 48 technical colleges and centers spanning the state, there is a program for everyone. Whether you’ve recently experienced job loss, graduated high school or are simply looking for a career change or opportunity to stack your credentials into a degree – we want to help you *Get There*.”

At [INSERT: College Name] students can enroll in an in demand, high-quality workforce program, move quickly, and gain critical skills needed in [INSERT: Region Name] essential and emerging industries. Programs include:

- [INSERT: Up to Five Programs]

“The wide-ranging effects of COVID-19 are just beginning to be realized across our state’s workforce,” said Henry Mack, Chancellor for Career, Technical and Adult Education. “This initiative was born from the need to match those seeking reemployment or advancement in the workplace with employers whose products and services either facilitate relief and response to the COVID-19 disruption or are not susceptible to disruption.”

At GetThereFL.com, Floridians can learn more about CTE and workforce training programs available at state and technical colleges, align their interests with a career path and connect with their local institution to enroll.

###

SUCCESS STARTS NOW

Get There, an initiative from the Florida Department of Education, accelerates students' success. Students move towards their future while ensuring the talented workforce meets our state's needs. Learn how Career and Technical Education (CTE) programs provide educational opportunities and career pathways at our state's 76 state and technical colleges.

GAIN NEW SKILLS. GET INTO A NEW JOB.



CTE is faster and more affordable than the 4-year or more traditional university track. It's a path to livelihood right out of school.



Students enroll in in demand, high-quality workforce programs and gain critical skills that Florida employees are looking for.



Despite a challenging economy, students don't have to wait to start or progress in their careers, and start earning sooner.

AN EXCITING OPTION FOR COLLEGE EDUCATION



Programs offer the latest industry-recognized, and in some cases nationally-recognized credentialing, at a rapid pace.



CTE programs attract students to career pathways, providing specialized talent for businesses and Florida's workforce.



Curriculum can be flexible. Industry professionals pass on their unique skills and expertise through training.

**Ready to move towards a successful future?
Talk to a CTE program expert.**

GETTHEREFL.COM



GET THERE FASTER

With a Career and Technical Education (CTE) program, you can complete your education in weeks, not years. In 20 weeks or less, move through a program and join the workforce on an accelerated pathway to success.

With 48 technical colleges and 28 state colleges spanning the state of Florida, there's somewhere and something for everyone. Learn the skills you'll use throughout your career at a college near you.

GETTHEREFL.COM

GET THERE
Florida's Workforce Education Initiative



FLORIDA DEPARTMENT OF
EDUCATION
CAREER AND ADULT EDUCATION



GET THERE WITH CTE

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[fldoe.org](https://www.fldoe.org)

**FACILITIES AND LEASE AGREEMENT BETWEEN
TALLAHASSEE COMMUNITY COLLEGE
&
ASSOCIATION OF FLORIDA COLLEGES**

FACILITIES AND LEASE AGREEMENT

WHEREAS, Tallahassee Community College's District Board of Trustees (TCC) and the Association of Florida Colleges (Tenant) desire to enter into a lease agreement.

WHEREAS, TCC and Tenant agree to be bound by the terms of this Agreement.

NOW, THEREFORE, the parties agree to cooperate with the terms set forth herein.

Part I - Agreement on Facilities Usage and Services

- I.1. All state and local codes regarding emergency and security procedures, including but not limited to, OSHA and smoking laws, will be observed. This will include TCC's parking and security arrangements, as well as emergency procedures, including school closing policies. All TCC facilities are smoke free.
- I.2. In relation to the Americans with Disabilities Act, it is TCC's and the Tenants intent that TCC shall be responsible for the physical aspects of its buildings and facilities, but that if particular accommodations are necessary for a given participant (e.g., someone who is hearing impaired, sight impaired, etc.), that it shall be the responsibility of the Tenant to be responsible, both financially and otherwise, for any particular accommodation that may be so required.
- I.3. The Director of Facilities for TCC will address operations and maintenance problems of any nature that occur with buildings at TCC, including the approval of key requests.
- I.4. Fees included in this agreement do not include building renovations. Building renovations can be requested; however, these services will require additional funds from the Tenant to cover the cost of the renovations. If the Tenant desires to perform their own renovations, the Tenant's architect, architect's plans, and contractor all must be approved in writing by TCC. The Tenant is responsible for obtaining all building permits and paying for permit fees if they perform their own renovations.

Additional requests for building space for the Tenant's events and activities are not included within the scope of this Lease. Requests for additional building space shall be coordinated through the TCC Office of Conference and Events and may include additional charges for the space, security services, custodial services and other directly related services.

Part II - Facilities Lease Agreement

THIS LEASE AGREEMENT ("Lease") dated as of September 11, 2020, between **THE DISTRICT BOARD OF TRUSTEES OF TALLAHASSEE COMMUNITY COLLEGE**, whose address is 444 Appleyard Drive, Tallahassee, Florida 32304 (the "Landlord") and **Association of Florida Colleges**, individually and collectively, whose address is 1725 Mahan Drive, Tallahassee, FL 32308 (Tenant).

1. **LEASE.** Landlord hereby leases to Tenant, and Tenant hereby leases from Landlord, the real property, buildings, fixtures and appurtenances hereinafter described (the "Premises") upon the terms and subject to the conditions set forth below.

2. **PREMISES.** The Premises consists of room 2030 in the TCC Center for Innovation Building, 300 West Pensacola Street, Tallahassee, FL.

3. **LEASE TERM.** The term of this Lease is four (4) months; beginning January 4, 2021 through April 30, 2021. Either party upon written notice to the other party may terminate this lease at any time, not less than thirty (30) days prior to the requested date of termination. Notice shall be hand delivered, or sent via US Certified Mail. Tenant shall be bound by all terms, provisions and covenants of this lease until the date of termination, and Landlord has received all due rental payments.

4. **PERMITTED USE.** Tenants shall not use or allow the use of the Premises in any manner that constitutes waste, that constitutes a nuisance, or that violates any applicable law, ordinance, or governmental regulation. The allowed uses are as follows:

4(a) Tenants may use the Premises to conduct its normal course of business and any use related to the operation of such business. With the written consent of Landlord, which consent shall not be unreasonably withheld or delayed, Tenants may use the Premises for any lawful office or lawful commercial use if they comply with all municipal and governmental restrictions, licenses, and approvals. Tenants shall, at their own cost and expense, promptly observe and comply with all laws, ordinances, requirements, orders, directives, rules and regulations of the federal, state, county, municipal or town governments and of all governmental authorities affecting the Premises whether the same are in force at the commencement of the term of this Lease or may be in the future passed, enacted or directed; provided, however, that in observing and complying with all laws, ordinances, requirements, orders, directives, rules and regulations of all governmental authorities, Tenants shall not be required, at their expense, to make any structural repairs or changes in the improvements or any non-structural repairs made necessary by defects in construction, any changes to the Land or the Americans with Disabilities Act or similar laws or regulations. Tenants shall not use or permit the Premises to be used for any purpose other than as specified herein and shall not use or permit the Premises to be used for any unlawful, immoral or disreputable purposes, nor for any use or occupation which would be in conflict with any laws, ordinances, regulations, or other governmental requirements applicable to the use and occupancy of the Premises or which would invalidate any of the insurance coverage of said Premises.

5. **RENT.** Tenant shall pay to Landlord rent for the Leased Property in the amount of \$3,010 (\$700 per month plus 7.5% sales tax). Per agreement between the parties, the lease

will be paid in full prior to occupancy.

5 (a) **Phone and Data Service.** Tenant is responsible for any necessary phone or data service they may require. Complimentary wi-fi is provided throughout the Center.

5 (b) **Taxes and Assessments.** Landlord shall be responsible for all real estate taxes and assessments levied against the Premises, including the Land and improvements.

6. **INSURANCE.**

6 (a) **Hazard Insurance.** Landlord shall at all times, during the term of this Lease, maintain hazard insurance for the Leased Premises, which covers loss or damage to the building, fixed structures, and improvements. Landlord has no obligation to maintain any additional hazard insurance. All of the Tenant's personal property of any kind, nature, or description whatsoever, which is kept, stored, or maintained in or upon any TCC facility shall be kept, sorted, and/or maintained at the sole risk and responsibility of Tenant.

6 (b) **Liability Insurance.** Throughout the term of this Lease, Tenants shall maintain comprehensive general liability insurance providing coverage of not less than One Million Dollars (\$1,000,000) combined single limit for bodily injuries and property damage. Said insurance shall provide coverage against claims for personal injury, death or property damage occurring on or about the Premises or resulting because of negligent activity of the Tenant. Said policy shall name Tenants as insureds and Landlord as an additional insured and the certificate must be provided to TCC, annually.

6 (c) **Claims; Premises Condition.** The parties shall fully cooperate and assist one another in making claims and furnishing information to the insurer or the insurers and in obtaining settlement and payments from the insurer or insurers, related to any and all claims related to the Premises during the term of this Lease.

6 (d) **Insurer.** Insurance shall be maintained with a responsible insurer or insurers to whom Landlord has no reasonable objection. Tenant shall annually furnish Landlord certificates of insurance to verify that the insurance is and at all times remains in full force and effect during the term of this Lease.

6 (e) **Tenants' Responsibilities; Invalidation.** Tenants shall cause each policy or contract of insurance for which Tenants is responsible under this Lease to contain a provision that no act or neglect of Tenants invalidates the obligation of the insurer to Landlord and an agreement by the insurer that the insurance will not be cancelled or changed earlier than ten (10) days after written notice thereof has been given to Landlord. For this purpose, the term "Landlord" shall include any mortgagee or holder of a mortgage given by Landlord with respect to the Premises, when Tenants and the insurer have been notified thereof.

6 (f) **Failure to Furnish Insurance.** If Tenants fail to maintain insurance as provided herein, or fail to furnish Landlord timely proof and assurance of the existence and continuance of the insurance, Landlord may, but is not obligated to, take such measures as Landlord deems desirable to obtain the insurance for Landlord's protection, and upon written request, Tenants shall immediately reimburse Landlord for all costs and expenses thereof.

6 (g) **Waiver of Subrogation.** Each party (or anyone or entity claiming through a party by way of subrogation or otherwise) to this Lease hereby waives any cause of action or claim it might have against the other party hereto on account of any loss or damage that is covered by an insurance policy that covers the Premises, any business or use thereon, as required under this Lease, it being understood and agreed that this provision is cumulative of Section 11 hereof. Tenants agree that they will require their insurance carrier to endorse all applicable insurance policies so as to waive the insurance carrier's right of recovery under subrogation or otherwise against Landlord.

7. **NON-LIABILITY OF LANDLORD.** Neither Landlord nor any beneficiary, agent, servant or employee of Landlord, shall be liable to Tenants or to any other person for any loss, injury, or damage to Tenants or to any other person, or to its or their property, irrespective of the cause of such injury, damage or loss, unless caused by or resulting from the negligence of Landlord, or its agents, servants or employees in the operation or maintenance of the Premises, subject to the doctrine of comparative negligence in the event of contributory negligence on the part of Tenants or any of its licensees or its or their employees, agents or contractors. Further, neither Landlord nor any beneficiary, agent, servant or employee of Landlord shall be liable: (a) for any such damage caused by other persons in, upon or about the Premises, or caused by operations in construction of any private, public or quasi-public work; or (b) even if negligent, for consequential damages arising out of any loss of use of the Premises or any equipment or facilities therein by Tenants or any person claiming through or under Tenants. Landlord shall not be liable for any damage to Tenants' property caused by water from bursting or leaking pipes, waste water about the Premises, or otherwise; or from an intentional or negligent act of any occupant of the property surrounding the premises, or other person; or by fire, hurricane or other acts of God; or by riots, criminals, or vandals; or from any other cause; all such risks are hereby fully assumed by Tenants. Landlord's liability shall be limited in accordance with Section 768.28, F.S. Landlord shall not be required to furnish any services or facilities to, or to make any repairs to or replacements or alterations of, the Premises where necessitated due to the fault of Tenants, their agents or employees.

8. **INDEMNIFICATION.** Tenants shall indemnify Landlord and hold Landlord harmless from and against every claim or demand with respect to bodily injury (including death), property damage, or nuisance caused or alleged to be caused by Tenants (including Tenants' employees, agents, representatives, and invitees) or otherwise arising out of or connected with Tenants' use of the Premises or Tenants' activities on or about the Premises and not caused by the default or negligence of Landlord. Tenants shall indemnify Landlord and hold Landlord harmless from and against any fine, penalty, liability, or cost arising out of Tenants' violation of any law, ordinance, or governmental regulation applicable to Tenants' use or occupancy of the Premises or Tenants' activities on or about the Premises.

9. **ENVIRONMENTAL INDEMNITY.** During the term of this Lease, Tenants shall comply with all applicable laws and regulations relating to environmental, hazardous substance and occupational safety matters. Tenants shall not be obligated to replace any equipment or facilities or take other remedial action unless the condition resulting in the violation requiring such replacement was caused by Tenants. Tenants shall not cause or permit any Hazardous Material to be discharged, released, spilled or disposed of on, in, under or about the Premises except in accordance with applicable laws. Tenants shall indemnify, defend, and hold harmless Landlord from and against any and all actions, costs, claims, damages (including, without limitation, punitive damages), injunctive or other relief, liabilities or losses arising from any breach by Tenants of the prohibition under the first sentence of this paragraph. "Hazardous Material" as used herein shall mean any flammable items, explosives, radioactive materials,

toxic substances, material or waste or related materials including any substances defined as or included in the definition of "hazardous substances," "hazardous waste," "infectious waste," "hazardous material," or "toxic substances" now or subsequently regulated under any federal, state, or local laws, regulations or ordinances. Notwithstanding anything to the contrary in the Lease, based on representations of Tenants at or before the execution of this Lease, the Landlord represents and warrants that, to the best of Landlord's knowledge, the Premises are free from any violations of law or regulations pertaining to the Premises, including without limitation, laws or regulations pertaining to occupational hazards or Hazardous Materials. Tenants shall be obligated to take remedial action at their expense if the condition resulting in the violation was caused by Tenants.

10. **ACCESS TO THE PREMISES.** Landlord has the right of, and Tenants shall allow Landlord, reasonable access to the Premises during normal business hours and at other reasonable times for the purpose of inspecting or exhibiting the Premises, or to make repairs Landlord deems appropriate.

11. **CONDITION, UPKEEP, REPAIR AND MAINTENANCE OF PREMISES.**

11 (a) **Condition of Premises.** Tenants have examined and are familiar with the condition of the Premises and have received the same in good order and repair and take the Premises in "as is" condition.

11 (b) **Repairs by Landlord.** Landlord, at Landlord's expense shall provide basic custodial services, and keep in good order, condition and repair the foundations, exterior and interior walls, roof, windows and structural integrity of the Premises, in accordance with generally accepted good practices established by Landlord. Tenant, at Tenant's own expense, will make all other repairs and replacements of every kind and description which may be needed to maintain the interior of the Premises in good condition and repair, including, but not limited to, painting, carpeting, etc., except only such repairs as are necessitated by defect caused solely by defective workmanship or materials in the original construction of the Premises. Tenant shall repair any damage to the Premises or appurtenances caused by the misuse or negligence of Tenant, its officers, employees, agents or invitees.

11 (c) **Repairs, Maintenance and Security by Tenant.** Tenants shall not make any improvements or major repairs to the Premises without the prior written approval of Landlord.

12. **LANDLORD'S INTEREST NOT SUBJECT TO LIENS.** All persons are put upon notice of the fact that Tenants shall never, under any circumstances, have the power to subject the interest of Landlord in the Premises to any construction, mechanics' or materialmen's lien or liens of any kind. All persons who may hereafter, during the term of this Lease, furnish work, labor, services or materials to the Premises, upon the request or order of Tenants, or any person claiming under, by or through Tenants, must look wholly to the interest of Tenants and not to that of Landlord.

13. **TENANT'S OBLIGATION TO REMOVE LIENS.** Tenants shall not permit or suffer to be filed or claimed against the Premises during the term of this Lease any lien or liens of any kind arising out of the action of Tenants; and if any such lien be claimed or filed, Tenants covenant to cause the Premises to be released from such claim or lien, either through the deposit into court or through surety bond pursuant to statute of the necessary sums of money,

or in any other way which is competent legally to effect the release of the Premises from the claim within thirty (30) days from the filing of such lien.

14. **HOLDING OVER.** Tenants shall, upon the termination of this Lease by lapse of time or failure to comply with its covenants herein or otherwise, yield to Landlord immediate possession and control of the complete and entire Premises. If Tenants fail to do so, Tenants shall pay Landlord, for the time possession or control is withheld, a penalty of \$100 per calendar day, and a month-to-month tenancy shall be created. During the holdover period, Landlord's and Tenants' obligations under this Lease (other than those relating to duration of the Lease and the amount of monthly rent) shall continue in full force and effect.

15. **DESTRUCTION OF PREMISES.** In the event the Premises, or any part thereof, shall at any time be destroyed or so substantially damaged by fire, tornado, hurricane or other elements so as to make the entire Premises unfit for occupancy or use by Tenants, then and in that event, the Lease shall terminate and be null and void. If the Premises shall be partially damaged and the whole of such Premises not be rendered unfit for occupancy, Landlord shall, upon receipt of the proceeds of insurance required by Paragraph 10 above, repair the same and the rent shall be abated proportionately as to that portion of the Premises rendered untenable and only so long as that portion of the Premises is rendered untenable.

16. **LANDLORD'S REMEDIES UPON DEFAULT.**

16 (a) **Default.** The occurrence of one or more of the following is an event of default by Tenants:

(i) Tenants fail to make any payment required by this Lease when due;

(ii) Tenants fail to perform and comply with any obligation imposed upon Tenants by this Lease, other than the obligation to make payments hereunder;

(iii) Proceedings under the Bankruptcy Act for bankruptcy or corporate reorganization or arrangement have been filed by or against Tenants, and if filed against Tenants have not been dismissed within sixty (60) days after the filing;

(iv) Tenants make an assignment of Tenants' obligations under this Lease for the benefit of creditors;

(v) A receiver, conservator, or similar officer is appointed by a court of competent jurisdiction to take charge of all or a substantial part of Tenants' property or assets and within thirty (30) days after appointment the officer is not discharged and possession of the property or assets is not restored to Tenants;

(vi) Tenants' interest in the Premises or under this Lease is the subject of a levy or encumbrance by a writ of execution, attachment, or other process of law and the action is not cancelled and discharged within thirty (30) days after occurrence;

(vii) Tenants abandon a portion or all of the Premises.

16 (b) **Remedies.** If any such event of default occurs and exists, Landlord may (but not must) immediately or at any time thereafter do one or more of the following, in addition to or in connection with any other remedy allowed by law:

(i) Continue this Lease in full force and effect, and proceed to collect all rent as and when due;

(ii) Re-enter and re-possess the Premises by summary legal proceedings or otherwise and remove any property therein and store the same elsewhere at Tenants' expense, without relieving Tenants from any liability or obligation;

(iii) Re-let the Premises or any part thereof for Tenants' account, but without obligation to do so and without relieving Tenants from any liability or obligation. Any amount received by Landlord from re-letting will apply first to all reasonable costs and expenses incurred by Landlord in re-letting (including without limitation broker's commissions, advertising expense, and cleaning and remodeling expense);

(iv) Bring an action then or thereafter against Tenants to recover the amount of any payment owing by Tenants to Landlord as the same is due, becomes due, or accumulates;

(v) Terminate this Lease by giving Tenants written notice thereof, without relieving Tenants from any liability or obligation for payments theretofore becoming due;

16 (c) **Cumulative Remedies.** Landlord's remedies set forth in this Lease are cumulative and not in lieu of any remedies provided by law.

17. **NON-WAIVER.** The failure of either party to insist upon compliance by the other party with any obligation in this Lease, or exercise any remedy, does not waive the right to do so in the event of a continuing or subsequent delinquency or default. Landlord's acceptance of rent does not waive any uncured delinquency or default by Tenants.

18. **EXCUSE FOR NON-PERFORMANCE.** A party will not be deemed in default in performance of any obligation hereunder if and to the extent that the performance is prevented or delayed by an act of God, fire, earthquake, flood, explosion, war, invasion, insurrection, riot, mob violence, sabotage, strike, lockout, labor dispute, inability to procure labor or materials, inability to obtain transportation, action of civil or military authority, or other cause not reasonably within the power of the party to avoid or control, so long as the party takes all reasonable and diligent measures to perform the obligation and to cure the default. This paragraph does not excuse Tenants from any obligation under this Lease for the payment of money to Landlord or any other person (including, but not limited to, the obligation to pay rent and insurance charges).

19. **STATUS AND ESTOPPEL CERTIFICATES.** Tenants shall, within ten days after request by Landlord, furnish to Landlord (or to any person designated by Landlord) a certificate in recordable form: (a) that this Lease is in good standing and in full force and effect (or if not, specifying why it is not, including any existing and unwaived failure of Landlord in the performance of its obligations); (b) that Tenants claim no setoff or defense with respect to this Lease (or if any set off or defense exists, specifying the same); (c) that this Lease is unmodified (or, if modified, specifying the modification); and (d) that Tenants are current with their rent under this Lease, or that Tenants are in arrears with their rent and the current amount of the arrearage.

20. **QUIET ENJOYMENT.** If and so long as Tenants perform all of Tenants' obligations under this Lease, Landlord covenants that Tenants shall and may quietly hold and enjoy the Premises, subject to any applicable laws, ordinances, and governmental regulations, and to any governmental action, and to any taking under the power of eminent domain.

21. **RELAY OF OFFICIAL NOTICES AND COMMUNICATIONS.** If either party receives any notice from a governmental body or governmental officer that pertains to the Premises (including those relating to taxes or zoning), or receives any notice of litigation or threatened litigation affecting the Premises, the receiving party shall promptly send it (or a copy of it) to the other party.

22. **NOTICES; ADDRESSES; TIME.** Either party may give any notice hereunder to the other party by hand delivery or certified or registered mail at the following addresses. If notice is to be given to Tenants, it shall be sent to the following address: 1725 Mahan Drive, Tallahassee, FL 32308 ATTN: Marsha Kiner. If notice is to be given to TCC, it shall be sent to the following address: Tallahassee Community College, 444 Appleyard Drive, Tallahassee, FL 32304, ATTN: Vice President of Administrative Services/CBO. Either party may change its address by giving written notice thereof to the other party, but the change is not effective until the change notice is actually received by the other party. Notice given by registered or certified mail, properly addressed and with postage fully prepaid, is deemed given when deposited with the United States Postal Service within the continental United States, if the notice is thereafter delivered in due course at the address to which properly sent. Notice given by hand delivery is deemed given only when actually received by the recipient. If the last day for giving any notice falls on a Saturday, Sunday, or post office holiday, the time is extended to the next day that is not a Saturday, Sunday, or post office holiday.

23. **RECORDING.** Either Landlord or Tenants may, at their option, record this Lease or memorandum thereof.

24. **ASSIGNABILITY.** This Lease is not assignable by the Tenants without the prior written consent of Landlord. Any assignment of the Lease by the Tenants without the prior written consent of Landlord is cause for Landlord to immediately terminate this Lease if it so chooses.

25. **SUCCESSORS AND ASSIGNS.** The terms "Landlord" and "Tenants" include the successors and assigns of the parties. This Lease binds the parties and their successors and assigns. Additionally, each Tenant is individually, jointly, and severally liable for any breaches of this Lease.

26. **DISCLOSURE.** Pursuant to Chapter 88-285 of the Laws of Florida, Florida Statute 404.056(5), Landlord makes the following notification to Tenants: Radon Gas: Radon is a naturally occurring radioactive gas that, when it is accumulated in a building in sufficient quantities, may present health risks to persons who are exposed to it over time. Levels of radon that exceed federal and state guidelines have been found in buildings in Florida. Additional information regarding radon and radon testing may be obtained from your county public health department.

27. **ATTORNEY'S FEES AND COSTS.** It is mutually agreed and understood that in the event it shall become necessary for either Landlord or Tenants to enforce any provision of this Lease by legal action or to employ an attorney for enforcement of any provision, then the

prevailing party shall be entitled to recover its reasonable attorney's fees, court costs, and other costs as determined by stipulation or a court of competent jurisdiction.

28. **SURRENDER.** Immediately upon the expiration of this Lease, Tenants shall surrender the Premises to Landlord in good repair and condition, wear and tear excepted.

29. **AMENDMENTS AND BINDING EFFECT.** This Lease may not be changed, altered, modified, or amended except in writing signed by both Landlord and Tenants. It is hereby agreed by the parties that this Lease contains all terms and provisions related thereto, and that there are no additional terms or provisions, written or verbal.

30. **SEVERABILITY.** If any clause of this Lease is held or found to be illegal, invalid, or unenforceable under present or future laws effective during the term of this Lease, then and in that event, it is the intention of the parties that in lieu of each such clause or provision of this Lease that is found to be illegal, invalid or unenforceable, there be added as part of this Lease a clause or provision as similar in terms to such illegal, invalid, or unenforceable clause or provision as may be possible and be legal, valid, and enforceable.

35. **GOVERNING LAW AND VENUE.** This Lease shall be construed and enforced in accordance with the laws of the State of Florida, regardless of where it may have been executed or delivered. Moreover, the parties agree that venue for any and all legal proceedings related to the enforcement of this Lease, or any of its provisions, shall be solely in a court of competent jurisdiction in Leon County, Florida.

IN WITNESS WHEREOF, Landlord and Tenants have caused this Lease to be signed by their respective persons/officers who are authorized to do so as of the day and year first above stated.

WITNESSES:

Written signature of witness #1

Printed signature of witness #1

Written signature of witness #2

Printed signature of witness #2

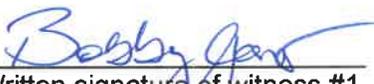
TENANT:

By: _____ [Signature]

By: _____ [Printed Name]
As its: _____

Date

WITNESSES:


Written signature of witness #1

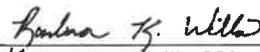
Bobby Jones
Printed signature of witness #1


Written signature of witness #2

Elaine Evans
Printed signature of witness #2

OWNER:

DISTRICT BOARD OF TRUSTEES OF
TALLAHASSEE COMMUNITY COLLEGE


By: Barbara Wills [Signature]

By: Barbara Wills [Printed Name]
As its: Vice President, Administrative
Services/CBO

09/11/20
Date

Distance Learning Florida College System Council of Presidents

Agenda Item Request Form

Agenda Item Name: Distance Learning Committee Survey Update

Date of COP Meeting for Agenda Item Consideration: October 16, 2020

Presenter: Kendall St Hilaire, Michael Nathanson, Stan Sidor

**Description of Agenda Item:
Presentation of findings and recommendations from the Fall 2020 COP distance learning committee survey.**

Action Requested:

COP Approval_____

Information Only_____

Discussion Item__X_____

List Background Information Provided:

Disposition of Item:

Transforming to Synchronous Seamless Learning.

- The model has changed
 - Technology provides multiple means of access, assistance, and evaluation
 - Embedded online content in face-to-face courses
 - Multiple delivery modes of online
- Internet reliant instruction tools continue to increase
- Blurred distinction between Face-to-face classes and online instruction

COVID-19 Has Accelerated Everything

- Think differently to enhance student success in Synchronous Seamless Learning
- Synchronous Seamless Learning is focused on enhancing student success by utilizing technology
- The purpose of the survey was to identify gaps in current practice and opportunities to improve student performance/success

COP-DL Survey High-Level Finding One

- Faculty training
 - Course development
 - Student engagement in a *synchronous seamless* course is different than face-to-face
 - Student engagement = student success
 - Recommendation: Develop pooled and standardized training resources

COP-DL Survey High-Level Finding Two

- Technology resource costs
 - How do we take advantage of the collaborative leverage power of 28?
 - Student access
 - Lack of baseline hardware and software requirements hinders access
- Recommendation: Develop state contracts for commonly used hardware and software

COP-DL Survey High-Level Finding Three

- Video-enhanced instruction
 - Faculty training on effective use of video
 - Lack of agreement on effective pedagogical practices
 - Inconsistent use of embedded tools within video conferencing
 - Opportunity to develop state contract to reduce costs
 - Student training on use of tools
- Recommendation 1: Development of faculty training for video enhanced instruction
- Recommendation 2: Develop state contracts for video conferencing tools

COP-DL Survey High-Level Finding Four

- Virtual Proctoring
 - Emerging technology
 - Privacy concerns
 - Challenges in use and application
 - Limited by students' own technology
 - Recommendation 1: Develop standards for authentic assessment for virtual proctoring to enhance student's success
 - Recommendation 2: Develop standards for virtual proctoring that are less reliant on students' own technology

Next steps to enhance Synchronous Seamless Learning

1

Focus on implementing the prior Four recommendations

2

Use the Guided Pathways projects to develop proactive student performance metrics

3

Use these metrics to create a “big data” pool to track and respond to student trends

4

Increase state networking opportunities focused on Synchronous Seamless Learning

THE FLORIDA COLLEGE SYSTEM IS WORKING FOR FLORIDA



Return on Investment



\$15.42

Florida taxpayer ROI for every \$1 invested in FCS

12% ROI

for students earning a FCS degree

\$838,023

increase in expected worklife earnings with FCS degree

Workforce



95%

of FCS graduates stay and work or continue education in Florida

10,000

new sustainable Florida jobs created by FCS completers

\$26.6B

economic impact for Florida

Front-line Heroes

FCS is the leader in training front-line hero graduates in 2018-19 school year: **13,548**



Nurses and related healthcare careers: **8,271**



Emergency medical technicians and other emergency related careers: **3,846**



Law Enforcement: **327**



Firefighters: **1,104**

Future is bright!

Over **35k** front line heroes have recently enrolled.

Florida College System Council of Presidents

Agenda Item Request Form

Agenda Item Name: CIA Report

Date of COP Meeting for Agenda Item Consideration: October 16, 2020

Presenter: Dr. Brittany Snyder, CIA Chair

Description of Agenda Item: CIA Update

Action Requested:

COP Approval_____

Information Only___X___

Discussion Item_____

List Background Information Provided:

Disposition of Item:

The following report contains a summary of recent activities of the Council of Instructional Affairs (CIA).

The CIA Academic Continuity meetings continue Wednesdays on a bi-weekly basis. Recent discussions have focused on spring semester course modalities, expiration of the PERT waiver for dual enrollment, alternative placement methods for developmental education and faculty professional development regarding pedagogy and online student engagement.

During the September 9, 2020, CIA Academic Continuity meeting there was a robust discussion about how the PERT waiver for dual enrollment may have supported favorable unanticipated outcomes. Outcomes noted by various institutions are as follows:

- Bottleneck reduction in dual enrollment processing
- Increase in minority dual enrollment participation
- Increase in home school dual enrollment participation

CIA members from multiple institutions noted the PERT waiver for dual enrollment eliminated testing technology challenges and barriers in the process. Equity concerns were raised as the expiration of the PERT waiver for dual enrollment approaches. CIA members were asked to share any institutional concerns directly with Division staff.

Item for Consideration - As a result of the discussion, CIA would like to develop a proposal for COP consideration regarding alternatives to meet dual enrollment testing requirements.

CIA/CSA/CWE will be holding a remote meeting on October 8, 2020.

Report Submitted by Council of Instructional Affairs Chair Brittany Snyder on October 2, 2020.

Florida College System Council of Presidents

Agenda Item Request Form

Agenda Item Name: CSA Update

Date of COP Meeting for Agenda Item Consideration:

Presenter: Eileen Storck, CSA Chair

Description of Agenda Item: Providing an update on CSA activities.

Action Requested:

COP Approval_____

Information Only____X__

Discussion Item_____

List Background Information Provided:

Disposition of Item:

Florida College System Council of Presidents

Agenda Item Request Form

Agenda Item Name: Council of Business Affairs Update

Date of COP Meeting for Agenda Item Consideration: October 16, 2020

Presenter: Heather Bigard

Description of Agenda Item: Council of Business Affairs Discussion/Activity

Action Requested:

COP Approval_____

Information Only_X_____

Discussion Item_____

List Background Information Provided:

Disposition of Item:

A Council of Business Affairs virtual conference is scheduled for September 17, 2020, hosted by Lake-Sumter State College. The agenda includes presentations from the Department of Education, the FCSRMC, Title IX changes, and additional reports from the Accounting and Human Resources subcouncils.

Bi-weekly COBA calls have continued with a focus on the following topics:

- CARES Act Administration
- Enrollment
- Current and future budget challenges
- Distance learning fee
- Technology fee and cyber security
- OPEB and the impact of future liabilities on the financial statements
- Fund balance calculation and presentation
- DOE Grant Opportunities
- Managing the impact of COVID-19 and campus re-opening plans

Florida College System Council of Presidents

Agenda Item Request Form

Agenda Item Name: FCRD Report

Date of COP Meeting for Agenda Item Consideration: June 25, 2020

Presenter: Jennifer Peterson

Description of Agenda Item:

Good afternoon,

I am Cleve Warren, Executive Director for the FSCJ Foundation, and incoming Chair of FCRD. In about a week, I'll assume my official duties as Chair, following behind my friend and colleague at FSCJ, Jennifer Peterson.

Jennifer has done a magnificent job of leading FCRD this past year. She and John Gyllin before her, are hard acts to follow. I'm an admirer of the work they do for their respective institutions, for FCRD, and their service to you.

As I assume the role I will do my best to provide you with timely information about their challenges and successes as they go about the business of adding value and capacity to your institutions.

We continue to serve our members by holding regular WebEx meetings for grants and foundation staff members to share information and ideas for application across our various institutions.

Recent topics of discussion have included post-award support strategies for CARES Act funds, how grants and foundations can support equity initiatives at their institutions, transitioning back to the office, and investment portfolio and cash management concerns.

- As pointed out by the Chancellor, Grants offices are working diligently to develop their applications for this Rapid Credentialing program under the CARES Act. Again, the target deadline for these grant applications is July 17, 2020.
- They are also preparing to apply for the 2020 USDOE Equal Opportunity Center and Talent Search grant competitions. The grant competitions for these programs are generally held every four years. USDOE has not released the official grant guidelines yet, but FCRD shared information with our members about a virtual proposal writing workshops offered by the Council for Opportunity in Education in June.
- Fall 2020 Conference: The Fall 2020 FCRD conference will be held in an engaging virtual format instead of face-to-face.
- FCRD Chair Transition: Mr. Cleve Warren, the Executive Director of the Foundation and Chief Investment Officer at Florida State College at Jacksonville, becomes FCRD Chair on July 1, 2020.

Action Requested:

COP Approval_____

Information Only X

Discussion Item_____

List Background Information Provided:

Disposition of Item:

Florida College System Council of Presidents

Agenda Item Request Form

Agenda Item Name: FCSAA Report

Date of COP Meeting for Agenda Item Consideration: October 16, 2020

Presenter: Dr. Stan Sidor

Description of Agenda Item: FCSAA Updates

Action Requested:

COP Approval: New COP rep to the FCSAA Executive Committee

Information Only: Division Updates

Discussion Items: N/A

Written report attached.

Disposition of Item:

Florida College System Activities Association Report to the Council of Presidents October 16, 2020

1. COP Representative to the FCSAA Executive Committee
2. Thoughts on Spring term student travel and event hosting
3. Update on Activities since last COP meeting

Athletics – The Council of Athletic Affairs is meeting regularly to fine tune COVID protocols for Spring competition. Final draft will be presented to COP at the November meeting. FCSAA State/NJCAA Region 8 Cross Country Meet is moving forward as scheduled October 30 at Apalachee Regional Park in Tallahassee, following safety guidelines developed by Leon County and the City of Tallahassee as well as our CAA.

Brain Bowl Division – Our Brain Bowl coaches are holding practice tournaments in the online gaming platform Discord to prepare for a possible virtual FCSAA State tournament in the Spring if in person tournament is not possible. The tournament is currently scheduled for March 25-27 at the College of Central Florida.

Forensics Division – Our FCSAA teams are participating in virtual tournaments against university programs throughout the Fall using the online platform SpeechWise to prepare for possible virtual FCSAA State tournament in Spring if in person tournament is not possible. The tournament is currently scheduled for February 5-6 at Tallahassee Community College.

Model UN Division – The Model UN division is moving forward with their traditional October Florida Model UN conference in a virtual format using the platform Gatherly, October 16-17.

Music Division – Music Leadership is meeting with 2021 host Stetson University on November 2 to determine the status of the FCSAA State Music Symposium, scheduled January 21-23. At a minimum, we are developing a plan to hold the Student Artist Competition virtually if Stetson cancels.

Publications Division – The Publications Conference Committee is meeting October 15 to decide on January's conference, scheduled for January 28-30 at Hillsborough Community College, Ybor Campus. They are currently planning for either scenario.

Student Government Division – FCSSGA has been moving forward with all events virtually. In tandem with the FCSAA State Office staff, FCSSGA has instituted a year-long Campus Executive Board virtual workshop series, following up the August Campus Executive Board Training Retreat (which included SGA officers as well as Student Ambassadors and clubs and organizations officers). The division also held two large statewide events, a FCSSGA 101 training and their traditional September Presidents Assembly.

Campus Executive Board Training: Roberts Rules of Order, September 10. 59 attendees.

Campus Executive Board Training: Good Government, September 17. 31 attendees.

Campus Executive Board Training: MBTI Training, September 24. 24 attendees

FCSSGA 101 Training, August 21. 148 attendees.

FCSSGA Region 2 Advocacy Training, September 11. 25 attendees.

FCSSGA State Presidents Assembly, September 18. 110 attendees.

FCSSGA Region 1 Leadership Retreat, October 2. 30 attendees.

FCSSGA Region 4 Leadership Retreat, October 2. 60 attendees.

Upcoming Programs:

FCSSGA Region 2 Leadership Retreat, October 9

FCSSGA Region 3 Leadership Retreat, October 16

Campus Executive Board Training: Selfcare and Leadership, October 22

FCSSGA State Leadership Conference, November 13

Campus Executive Board Training: Stress Relief and Meditation, December 3

Theatre Division – Our Theatre directors are holding virtual meetings to talk about best practices in moving forward with productions in a pandemic. They have also instituted an active Facebook group for ongoing discussions.

Respectfully Submitted,

Kelly Warren

FCSAA Executive Director



To: President Joe Pickens, COP Chair

From: Marsha Kiner, AFC Interim Executive Director/CEO

Date: October 16, 2020

Re: AFC Updates for COP Business Meeting

➤ **AFC Professional Development**

- **AFC Faculty Commission Roundtables** – Weekly Zoom Faculty discussions began in early September. These online sessions are designed to allow Faculty to share knowledge, insights and experiences. Content is focused on a specific topic of interest or concern to Faculty each week.
- **AFC Annual Conference ~ Virtual ~ November 16- 20** – Schedule-At-A-Glance and Registration information is attached. All fees for this year were reduced by more than 50%. We also have college group pricing available.
 - **Group Pricing:**
 - *Up to 5 people - \$575*
 - *6 to 10 people - \$1000*
 - *11to 20 people - \$1800*
 - **Individual Rates:**
 - *Full Registration - \$125*
 - *1 Day Registration - \$35*
 - *½ Day Registration - \$20*

➤ **New AFC Workshops/Webinars for Colleges** - AFC partnered with Alpha Umi Inc. to develop professional development webinars/workshops for the AFC to provide to its Institutional Members. Alpha Umi specializes in innovative training programs to elevate professionalism and leadership through interpersonal skills, leadership skills and soft skills development. A calendar is in development for the workshops, and the AFC is reaching out to each member college to share the dates and times. All college employees will be invited to register and attend. Workshops will begin in late October.

- Topics will include:
 - Promoting a Culture of Equality and Inclusion
 - Winning Mindset
 - Resiliency
 - Emotional Intelligence
 - Ethics
 - Communication
 - Time Management
 - Professional Attire & Personal Brand
 - Customer Service/Customer Experience
 - Critical Thinking – Why It Matters
 - Goal Development
 - Difficult Conversations
 - How to Effectively Delegate
 - Servant Leadership

- **AFC Podcast ~ The Community** – Hosted by Christine Tripp, Director, Student Recruitment & Enrollment Marketing Services at Eastern Florida State College & Doug Ryan, Doug Ryan Consulting. Both members of the AFC with different viewpoints and perspectives.
 - The Podcast is a new avenue for the AFC to tell its story. We will be highlighting our member colleges, Florida College System programs, and of course, AFC members. The AFC Podcast is our way of recognizing the good works of the AFC and our collective higher ed Community. Our first broadcast will be available on October 13th.

AFC Annual Meeting Conference 2020 Schedule at a Glance - DRAFT

11.0

	Updated:	10-2-2020	
Date	Time	End Time	Event
Thursday			
11/12/2020	9:00 AM	10:15 AM	Commission & Committee Meetings
	10:45 AM	12:00 PM	Commission & Committee Meetings
	12:00 PM	1:30 PM	Break
	1:45 PM	3:00 PM	Commission & Committee Meetings
	3:15 PM	4:45 PM	Commission & Committee Meetings
Friday			
11/13/2020	9:00 AM	10:15 AM	Commission & Committee Meetings
	10:45 AM	12:00 PM	Commission & Committee Meetings
	12:00 PM	1:30 PM	Break
	1:45 PM	3:00 PM	Commission & Committee Meetings
	3:15 PM	4:45 PM	Commission & Committee Meetings
Monday			
11-16-2020	9:00 AM	11:00 AM	Executive Committee Meeting
	11:30 AM	12:30 AM	AFC Foundation Board Meeting
	2:00 PM	5:00 PM	AFC Board of Directors Meeting
	5:30 PM	6:30 PM	<i>AFC Board of Directors Reception/Past Presidents</i>
Tuesday			
11-17-2020			
	9:00 AM	10:15 AM	Region 1
	9:00 AM	10:15 AM	Region 2
	9:00 AM	10:15 AM	Region 3
	9:00 AM	10:15 AM	Faculty Commission: 2020 Professor of the Year Semi-
	10:30 AM	11:45 AM	Region 4
	10:30 AM	11:45 AM	Region 5

	10:30 AM	11:45 AM	Faculty Commission: 2020 Professor of the Year Semi-
	12:00 PM	1:30 PM	Break
	1:45 PM	3:00 PM	Opening Session
	3:15 PM	4:15 PM	Concurrent Session 1
	3:15 PM	4:15 PM	Incoming AFC Commission Chairs
	3:15 PM	4:15 PM	Incoming AFC Region Directors
	4:30 PM	6:00 PM	Opening Social
Wednesday			
11-18-2020			
	9:00 AM	10:15 AM	Plenary 1
	10:30 AM	11:30 AM	Concurrent Workshop 2
	12:00 PM	1:30 PM	Lunch
	12:00 PM	1:30 PM	Virtual Tradeshow & Vendor Fair
	1:45 PM	2:45 PM	Concurrent Workshop 3
	3:00 PM	4:00 PM	Concurrent Workshop 4
	4:15 PM	5:15 PM	Concurrent Workshop 5
	6:30 PM	7:30 PM	AFC Game Night
Thursday			
11/19/2020			
	9:00 AM	10:15 AM	Morning Plenary
	10:30 AM	11:30 AM	Concurrent Workshop 6
	11:45 AM	1:30 PM	Lunch
	12:00 PM	1:30 PM	Virtual Tradeshow & Vendor Fair
	1:45 PM	2:45 PM	Concurrent Workshop 7
	3:00 PM	4:30 PM	AFC Awards Program
	5:00 PM	6:00 PM	Annual Conference Celebration

Friday			
11-20-2020	9:30 AM	11:00 AM	Assembly of Delegates Meeting
	11:15 AM	12:30 PM	Closing Session & Installation of 2021 Officers